



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT BUDGET AND REGULAR BOARD MEETINGS**

August 16, 2022

The Bottle Bay Recreational Water and Sewer District (BBRWSD) regular Board meeting held by Zoom, was called to order at 4:00 p.m. by Chair Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Steve Shearer, Jack Lensing and Rob Behrens. Also in attendance were Bob Hansen, Brent Binnall (WSM) and RuthAnn Zigler, Recording Secretary. Absent: Jon Davis.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Rob Behrens made a motion to approve the July 19, 2022 Regular Board meeting minutes as presented. Bill Berg seconded and the motion carried.

Rob Behrens made a motion to approve the July 25, 2022 Special Board meeting minutes as presented. Bill Berg seconded and the motion carried.

PUBLIC HEARING on Amendments to Operating Agreement (Resolutions 2022-14 & 2022-15)

- \$100 fine for failure to timely apply for a sewer permit
- Change in budget procedure to comply with state statute

There were no members from the public in attendance so the public hearing was closed.

PUBLIC HEARING on FY 2023 Budget

There were no members from the public in attendance so the public hearing was closed.

REPORTS

Treasurers Report

The Mt. West Bank account balance is \$108,454.63, LGIP1 account balance is \$81,046.92 and LGIP2 account balance is \$160,761.24.

Bill reported that the annual audit is complete but there are a few clarifications to the audit that he has requested. We should receive a copy of the final audit report in September.

Operations Report

- Both irrigation pumps went out; Bob requested authorization to order a new pump plus a backup pump with the estimated cost to be approximately \$10,000.

2022-20 Rob Behrens made a motion to authorize replacing the irrigation pumps and budget them out of the tank replacement fund and do one tank replacement and use the capitalization budget if necessary to support that. Steve Shearer seconded and the motion carried.

Collections Report

- All new construction installations are compliant and are proceeding without issue.

REPORTS

Timber Basin Airpark request regarding cabin sewer connections: Rob gave an update on the meeting he and Brent had with Timber Basin Airpark (TBA). The Board discussed what the process would be to annex TBA into the District and the potential costs. Rob will meet again with TBA to present the Boards discussion and their direction if they would like the Board to proceed with a final proposal.

Permit & Compliance Matters

The Board was updated on the active projects for Partridge, Petersen, Saladin, Naccarato, May, McKay, Hudson, Little Brave, Green, Weaver and Harris.

General Administrative Matters

Adoption of Notice of Violation form: A Notice of Violation form was distributed to the Board for their review. The form was developed to notify customers in writing of violation(s) and corrections that need to be made.

2022-21 Rob Behrens made a motion to adopt the Notice of Violation form as presented. Steve Shearer seconded and the motion carried.

Next meeting: The next meeting is scheduled meeting on September 20, 2022 at 4:00 p.m. by Zoom.

ADJOURNMENT

The meeting was adjourned at 5:25 p.m.

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