

Bottle Bay Recreational Water & Sewer District  
P. O. Box 304, Sagle, Idaho 83860 Phone: 208-265-4964

**MEETING AGENDA**

Tuesday, March 21, 2023 4 p.m.

**Meeting is via Zoom**

Invitation is available on District website: [bottlebaydistrict.org](http://bottlebaydistrict.org)

1. Call to Order
2. Announce Quorum Present
3. Introduce Attendees
4. General Public Comments to Board, limited to three minutes per comment
5. Approval of Written Minutes of February 23, 2023 regular meeting (Shearer) – **Action Item**
6. Treasurer’s Report (Davis, Shea)
  - Selection of Auditor for FY 2022 and possibly out years – **Action Item**
  - First quarter financial reports
  - Status of checking accounts & accounts in Local Government Investment Pool
  - Review paid invoices ([invoices attached to agenda email](#))
  - Email from Brent re: invoice from Lucy and Co-op (resolved?)
7. Operations Report (Hansen)
8. Collections Report (Binnall)
9. Permit and Compliance Matters (Behrens, Binnall)
  - HU# 006 & 007 – Lynn Whitaker (Will Serve Letter) – **Action Item**
  - HU# 202 – Mottram & HU# 214 Schaffer (shared septic tank)
  - HU# 100 – Jeff Petersen (status of permit application)
  - HU# 211– Anne and Russell Oakley (filed permit application?)
10. General Administrative Matters
  - Capital Improvement Program project scheduling (resolution to adopt) – **Action Item**
  - Update on website redesign (Shearer & Ziegler)
  - Sewer Board Election update (Shearer)
  - Next meeting, Tuesday, April 18, 2023, 4pm via Zoom
11. Adjourn