



BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT BUDGET AND REGULAR BOARD MEETINGS

May 17, 2022

The Bottle Bay Recreational Water and Sewer District (BBRWSD) regular Board meeting by Zoom was called to order at 4:00 p.m. by Chair Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, , Jon Davis, Steve Shearer, Jack Lensing and Rob Behrens. Also in attendance were Bob Hansen, Brent Binnall (WSM) and RuthAnn Zigler, Recording Secretary. Guest: Rich Townsend.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Bill Berg made a motion to approve the April 19, 2022 Regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

REPORTS

Treasurers Report

Jon reported the Mt. West Bank account balance is \$85,782.21, LGIP1 account balance is \$80,916.97 and LGIP2 account balance is \$160,503.49.

T-O rate analysis is underway. Bill and Jon met with T-O this last week and results of their study will be available in time for budget development which includes the rates review.

Operations Report

- Ground water level is higher than normal at this time of year but I & I is in good shape for storage and application. Ready for irrigation application to begin when appropriate.
- Start-up soil samples and monitoring well samples have been pulled and submitted to the lab for analysis.

Collections Report

- Repaired a broken lateral line at 22 E. Shoreline.
- Lots of new construction which will require installation inspections.

Permit & Compliance Matters

The Board was updated on the active projects for Oakley, Sestero, Nacarato, Saladin, Petersen, May, McKay, Green, Angle of Repose, LLC and Masai-Jones

Discussions

Contracting for rate analysis: The budget is being put together for the rate analysis report which will need to be submitted by July 2022.

Policy on paying to repair asphalt roadways: There was discussion on repairing the road, public or private, when repairs require the roadway to be torn up to make repairs to the sewer line or valve. Bill agreed to put together a draft policy for the Board to review.

Website upgrade: Steve reported that he spoke with Thomas Leo who is our website host. Our current website needs updated and is not user friendly with cell phones and ipads. Thomas estimated the cost to revise the website would be between \$1,500 to \$2,000 which includes setup and training. This expense is not in the FY2022 budget so we need to make the current version work until the next budget year.

General Administrative Matters

Board member pictures and email addresses: All Board members approved of posting pictures and email addresses on the website.

Signing in and using email through Microsoft 365: The Board was reminded to use the email through MS365 as the new form of communication.

Next meeting: The next meeting is scheduled as a Zoom meeting on June 21, 2022 at 4:00 p.m.

ADJOURNMENT

The meeting was adjourned at 5:00 p.m.