



**BOTTLE BAY**  
RECREATIONAL WATER & SEWER DISTRICT



**REGULAR  
BOARD OF DIRECTORS  
MEETING**

**Via Zoom**

**December 17, 2024**

**4:00 pm**

**MEETING AGENDA**

Tuesday, December 17, 2024 4 p.m.

**Meeting is via Zoom**

Invitation is available on District website: [bottlebaydistrict.org](http://bottlebaydistrict.org);  
or send request to [billb@bbsewer.org](mailto:billb@bbsewer.org)

Physical meeting place: 65 Glengary Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Public Comments to Board.
5. Approval of Written Minutes of November 19, 2024 regular meeting (Shearer) – **Action Item**
6. Treasurer’s Report (Davis)
  - Fiscal Year 2024 P&L and November, 2024 Financial Reports
  - Status of checking accounts & accounts in Local Government Investment Pool
  - Review paid invoices ([invoices attached to agenda email](#))
7. Operations Report (Hansen)
8. Collections Report (Binnall)
9. Permit and Compliance Matters (Behrens, Binnall) – **Action Items**

HU#	Landowner	Application Received	Deposit Received	Permit Approved	Construction Started	Inspections Underway	Inspections Completed	“As-Built” Received	Remarks
038	Island Vista	✓	✓	✓					
040	Wyckoff Falconjack Trust	✓	✓	✓					
098	Petersen	✓	✓	✓	✓				Shop & homesite on same lot
101	Ouhl	✓	✓	✓					
171	Simchuk	✓	✓	✓	✓				
175	Mack	✓	✓	✓	✓				
183	Haraf	✓	✓	✓	✓				
211	Oakley	✓	✓	✓	✓	✓			Holding for controller install

300	Smith	✓	✓							<b>Permit application received w/ deposit Encroachment agreement for garage built over mainline (still needs to be drafted)</b>
309	Audubon LLC	✓	✓		✓					Agreement to pay to remove spoils, half cost of mainline replacement if needed
321	Atteberry	✓	✓	✓	✓	✓	✓			Proper RV pad coupling

10. General Administrative Matters

- Website Update (Shearer, Houske)
- Next meeting, Monday, January 20, 2024 at 4pm via Zoom.

11. Adjourn -- STOP VIDEO



**BOTTLE BAY RECREATIONAL  
WATER AND SEWER DISTRICT REGULAR BOARD MEETING**

**November 19, 2024**

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:01p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Rob Behrens, Jon Davis, Steve Shearer and Julie Houske. Also in attendance were Bob Hansen and Brent Binnal (WSM) and RuthAnn Zigler, Recording Secretary. Guest Taria Smith

**CONSENT AGENDA**

Steve Shearer made a motion to approve the October 15, 2024 Regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**REPORTS**

**Treasurers Report**

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$32,843.78; Mt. West Bank (8384) account balance is \$4,134.92. LGIP1 account balance is \$89,492.56; and LGIP2 account balance is \$136,475.32.

The resolution to change from Mountain West Bank to another institution can be tabled. After discussions between the bookkeeper and Board Secretary, it was determined that cost wise, Mountain West Bank is our best option to now.

Jon Davis made a motion to table the resolution to change banks. Rob Behrens seconded and the motion carried.

A copy of Water Systems Management contract for 2025 was distributed to the Board for their review and comments.

Jon Davis made a motion to approve Water Systems Management contract for 2025 as presented. Steve Shearer seconded and the motion carried.

**PUBLIC HEARING**

The FY 2024 budget was amended in order to do the capital improvement program; notice was published in the Bonner County Daily Bee.

The amendment was to increase the deficient budget from a projected \$18,000 to \$53,000 in order to complete the connection projects started in 2024.

There were no comments from the public and the Public Hearing was closed.

Rob Behrens made a motion amend the FY 2024 as presented. Steve Shearer seconded and the motion carried.

### **Operations Report (October)**

The land application total for the year is a little over 7.6 million gallons which is a little lower than last year.

### **Collections Report (October)**

Status report on capital and other construction projects: Replaced three (3) electrical controls, seven (7) installation inspections and two (2) escrow inspections, nine (9) pump control upgrades have been completed and installed four (4) mainline connections.

### **Permit & Compliance Matters**

Island Vista, hookup #038 – Application and deposit has been received, permit has been approved and inspection deposit has been received.

Wyckoff, hookup #040 – Application and deposit has been received, permit has been approved and inspection deposit has been received.

Petersen, hook #098 – Application and deposit has been received, permit has been approved, inspection deposit has been received and construction has started.

Ouhi, hookup #101 – Application and deposit has been received, permit has been approved and inspection deposit has been received. Started construction. While making the driveway, rip rap was put over the lateral line and most likely will damage the line. Property owner has agreed for the Sewer District to remediate the problem with our contractor who estimated the cost to not exceed \$3,500.

Olson, hookup #152 – Application and deposit has been received, permit has been approved, inspection deposit has been received, construction has started and inspection has been completed and deposit will be refunded.

Simchuk, hookup #171 – Application and deposit has been received, permit has been approved, inspection deposit has been received and construction has started.

Mack, hookup #175 – Application and deposit has been received, permit has been approved and inspection deposit has been received.

Haraft, hookup #183 – Application and deposit has been received, permit has been approved and inspection deposit has been received and construction has started.

Oakley, hookup #211 – Application and deposit has been received, permit has been approved, inspection deposit has been received, construction has started but we have not received a request for inspection. Brent visited the property and noted there is not a correct controller which the Sewer District requires so the property owner will need to be notified that they need to comply with the installation of the new controller which will be supplied by the Sewer District.

Grubb, hookup #299 – Offered to stop service for agreement to decommission steel tank upon new home construction; lot is now vacant. Brent will cap off inlet to the pump basin.

Smith, hookup #300 – Application has been received. Rob has been in correspondence with the property owner and the contractor and they are adamant that it is for a patio only; they have Bonner County permits to build it. Owner was asked to document this information and send in an application because they will be digging around the tank and the application was received and filed. Taria Smith, present at meeting stated that the master bathroom was expanded. The application will need to be corrected and a \$2,000 deposit to be assessed. Taria was also informed that their garage was built over

the Sewer District's easement that has our main line. She was asked to get the Sewer District an easement agreement in the event there is a rupture in the sewer line and they would re-route the line around the garage.

Audubon, LLC, hookup #309 – Application and deposit has been received, inspection deposit has been received. Rob will talk with property owner about removing the spoils.

Atteberry, hookup #321 – Application and deposit has been received, permit has been approved, inspection deposit has been received, construction has started and we are waiting for a call to do the final inspection and get a copy of the as-built so they can get their deposit refunded.

### **Report on ADU cost recovery**

All the properties in the Sewer District have been looked at and letters/emails were sent to all the property owners who have extra structures on their lot, noting that they will start getting charged for servicing unless we are notified that the extra structure is not an ADU. Everyone responded and were in compliance.

### **General Administrative Matters**

Meeting schedule for calendar year 2025: The Board agreed to change the monthly meetings to Monday at 4:00 p.m. beginning in January 2025 on the third Monday of the month.

Website update: Julie and RuthAnn are reviewing the website and prioritizing what changes need to be made first. They are looking into a payment on-line system, updating the forms and possibly getting setup with DocuSign. Photos are being formatted that will be put on the website in a carousel format. Streamline is reviewing the website to see if we can get the Zoom meeting link on the front page with the meeting date and agenda. Streamline has also scheduled a Zoom meeting with RuthAnn on November 22<sup>nd</sup> to go over the compliance updates

Next meeting: The next meeting is scheduled for Tuesday, December 17, 2024 at 4:00 p.m. by zoom.

### **ADJOURNMENT**

The meeting was adjourned at 5:00 p.m.

11:19 AM

## Bottle Bay Water & Sewer District Operational Income/Expenses - Budget vs. Actual (unaudited)

12/13/24

Cash Basis

	Dec '23 - Nov 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Basic Fee Income	88,088.36	87,000.00	1,088.36	101.3%
System Service Fee Income	112,855.51	113,200.00	-344.49	99.7%
Inspection Fees, Fines & Other	7,408.79	4,000.00	3,408.79	185.2%
County Payments	2,823.40	1,300.00	1,523.40	217.2%
WEP Sinking Fund Income	69,491.85	72,500.00	-3,008.15	95.9%
Property Tax Levy	34,212.04	35,000.00	-787.96	97.7%
Interest & Investment Income	12,683.73	3,000.00	9,683.73	422.8%
<b>Total Income</b>	327,563.68	316,000.00	11,563.68	103.7%
<b>Gross Profit</b>	327,563.68	316,000.00	11,563.68	103.7%
<b>Expense</b>				
<b>Administration</b>				
Information Services	2,396.90	3,000.00	-603.10	79.9%
Recording Sec	1,875.00	3,800.00	-1,925.00	49.3%
Accounting Services	16,956.14	17,000.00	-43.86	99.7%
Legal Services	121.00	1,100.00	-979.00	11.0%
Audit Services	6,750.00	6,750.00	0.00	100.0%
Insurance	4,128.50	4,200.00	-71.50	98.3%
Administration - Other	2,125.96	2,200.00	-74.04	96.6%
<b>Total Administration</b>	34,353.50	38,050.00	-3,696.50	90.3%
<b>Collection System</b>				
Vehicle Expense	4,586.13	4,500.00	86.13	101.9%
Utilities	7,365.67	7,600.00	-234.33	96.9%
General Maintenance & Repair	15,914.13	15,000.00	914.13	106.1%
Supplies, Pumps & Equipment	19,519.51	19,000.00	519.51	102.7%
<b>Total Collection System</b>	47,385.44	46,100.00	1,285.44	102.8%
<b>Treatment &amp; Land Application</b>				
License Compliance & Testing	6,900.00	8,600.00	-1,700.00	80.2%
Operating Chemicals	7,589.63	8,000.00	-410.37	94.9%
Licensed Operator Contractor	87,750.00	89,400.00	-1,650.00	98.2%
Treatment & Land Application - Other	260.00	500.00	-240.00	52.0%
<b>Total Treatment &amp; Land Application</b>	102,499.63	106,500.00	-4,000.37	96.2%
<b>Total Expense</b>	184,238.57	190,650.00	-6,411.43	96.6%
<b>Net Ordinary Income</b>	143,325.11	125,350.00	17,975.11	114.3%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>Capital Expenses</b>				
Debt Service DEQ Loan	73,383.60	73,400.00	-16.40	100.0%
Other Expenses	4,580.74	4,600.00	-19.26	99.6%
Debt Service - White Property	18,000.00	18,000.00	0.00	100.0%
Capital Improvements	70,102.10	83,000.00	-12,897.90	84.5%
<b>Total Capital Expenses</b>	166,066.44	179,000.00	-12,933.56	92.8%
<b>Total Other Expense</b>	166,066.44	179,000.00	-12,933.56	92.8%
<b>Net Other Income</b>	-166,066.44	-179,000.00	12,933.56	92.8%
<b>Net Income</b>	-22,741.33	-53,650.00	30,908.67	42.4%

(\$9,600 more interest income)

Admin expense = tax levy (goal)

\$31,000 under Budget

- \$11,500 more income
- \$13,000 less capital expense
- \$ 6,500 less operating expense

11:05 AM

## Bottle Bay Water & Sewer District Operational Income/Expenses - Budget vs. Actual

12/13/24

Cash Basis

Unaudited

	Nov 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Basic Fee Income	9,484.17	11,715.00	-2,230.83	81.0%
System Service Fee Income	14,708.11	15,669.00	-960.89	93.9%
Inspection Fees, Fines & Other	50.00	333.00	-283.00	15.0%
County Payments	525.33	108.00	417.33	486.4%
WEP Sinking Fund Income	7,843.47	8,806.00	-962.53	89.1%
Interest & Investment Income	1,001.56	250.00	751.56	400.6%
<b>Total Income</b>	<b>33,612.64</b>	<b>36,881.00</b>	<b>-3,268.36</b>	<b>91.1%</b>
<b>Gross Profit</b>	<b>33,612.64</b>	<b>36,881.00</b>	<b>-3,268.36</b>	<b>91.1%</b>
<b>Expense</b>				
<b>Administration</b>				
Information Services	60.00	250.00	-190.00	24.0%
Recording Sec	150.00	317.00	-167.00	47.3%
Accounting Services	2,041.55	2,000.00	41.55	102.1%
Legal Services	0.00	92.00	-92.00	0.0%
Administration - Other	26.60	183.34	-156.74	14.5%
<b>Total Administration</b>	<b>2,278.15</b>	<b>2,842.34</b>	<b>-564.19</b>	<b>80.2%</b>
<b>Collection System</b>				
Vehicle Expense	336.21	375.00	-38.79	89.7%
Utilities	450.00	633.00	-183.00	71.1%
General Maintenance & Repair	3,000.00	0.00	3,000.00	100.0%
Supplies, Pumps & Equipment	1,856.38	1,521.00	335.38	122.0%
<b>Total Collection System</b>	<b>5,642.59</b>	<b>2,529.00</b>	<b>3,113.59</b>	<b>223.1%</b>
<b>Treatment &amp; Land Application</b>				
License Compliance & Testing	0.00	860.00	-860.00	0.0%
Operating Chemicals	0.00	350.00	-350.00	0.0%
Licensed Operator Contractor	7,400.00	7,450.00	-50.00	99.3%
<b>Total Treatment &amp; Land Application</b>	<b>7,400.00</b>	<b>8,660.00</b>	<b>-1,260.00</b>	<b>85.5%</b>
<b>Total Expense</b>	<b>15,320.74</b>	<b>14,031.34</b>	<b>1,289.40</b>	<b>109.2%</b>
<b>Net Ordinary Income</b>	<b>18,291.90</b>	<b>22,849.66</b>	<b>-4,557.76</b>	<b>80.1%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>Capital Expenses</b>				
Debt Service DEQ Loan	0.00	46,400.00	-46,400.00	0.0%
Debt Service - White Property	1,500.00	1,500.00	0.00	100.0%
Capital Improvements	14,884.06	35,535.00	-20,650.94	41.9%
<b>Total Capital Expenses</b>	<b>16,384.06</b>	<b>83,435.00</b>	<b>-67,050.94</b>	<b>19.6%</b>
<b>Total Other Expense</b>	<b>16,384.06</b>	<b>83,435.00</b>	<b>-67,050.94</b>	<b>19.6%</b>
<b>Net Other Income</b>	<b>-16,384.06</b>	<b>-83,435.00</b>	<b>67,050.94</b>	<b>19.6%</b>
<b>Net Income</b>	<b>1,907.84</b>	<b>-60,585.34</b>	<b>62,493.18</b>	<b>-3.1%</b>



BOTTLE BAY RECREATIONAL WATER & SEWER  
 DISTRICT  
 PO BOX 304  
 SAGLE ID 83860-0304

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: BOTTLE BAY RECREATIONAL WATER & SEWER  
 DISTRICT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	4
Account Number	@XXXXXXXXXX@2094	Statement Dates	11/01/24 thru 12/01/24
Previous Balance	32,843.78	Days in the statement period	31
4 Deposits/Credits	40,421.33	Average Ledger	36,426.33
8 Checks/Debits	38,186.81	Average Collected	36,426.33
Service Charge	.00		
Interest Paid	.00		
Ending Balance	35,078.30		

Deposits and Additions

Date	Description	Deposits
11/01	DDA Regular Deposit	8,308.25
11/08	DDA Regular Deposit	2,298.00
11/14	BOTTLE BAY REC PAYMENTS PPD	27,270.00
11/15	Bottle Bay DDA Regular Deposit	2,545.08

Debits and Withdrawals

Date	Description	Withdrawals
11/01	Bill Paid-JAMES WHITE Conf #20 7	1,500.00-
11/12	AVISTA COM AUTOP BILL PAY CCD 13731889441 031101118566674	450.00-
11/12	Bill Paid-CONSOLIDATED SUPPLY COMPANY Conf #210	1,085.61-
11/13	BOTTLE BAY REC WEP Xfr PPD	6,322.11-
11/13	Bottle Bay Operation BOTTLE BAY REC AP PPD	27,545.91-
	Bottle Bay Operating	

TOTALLY FREE BUSINESS CHECKING @XXXXXXXXXX@2094 (Continued)

Debits and Withdrawals			
Date	Description		Withdrawals
11/20	CHECK	500069	1,051.28-
	CO-OP SUPPLY		
11/21	VISA	PAYMENT	219.90-
	CCD	043000095709700	
		043305138634934	
11/29	Cash Management Monthly Fee		12.00-

Checks in Number Order

Date	Check No	Amount
11/20	500069	1,051.28

\* Denotes missing check numbers

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
11/01	39,652.03	11/13	6,546.40	11/20	35,310.20
11/08	41,950.03	11/14	33,816.40	11/21	35,090.30
11/12	40,414.42	11/15	36,361.48	11/29	35,078.30



# OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

## LGIP Monthly Statement

### Bottle Bay Water & Sewer District

Jon Davis  
P.O. Box 304  
Sagle, Idaho 83860

### Statement Period

11/1/2024 through 11/30/2024

### Summary

<b>Beginning Balance</b>	\$136,475.32	<b>Fund Number</b>	2660
<b>Contributions</b>	\$621.19	<b>Distribution Yield</b>	4.8589%
<b>Withdrawals</b>	\$0.00	<b>November Accrued Interest</b>	\$547.51
<b>Ending Balance</b>	\$137,096.51	<b>Average Daily Balance</b>	\$137,096.51

### Detail

<b>Date</b>	<b>Activity</b>	<b>Status</b>	<b>Type</b>	<b>Amount</b>	<b>Balance</b>
11/01/2024	Beginning Balance				\$136,475.32
11/01/2024	Contribution	Processed	October Reinvestment	\$621.19	\$137,096.51
11/30/2024	Ending Balance				\$137,096.51

Although every effort is made by the Idaho State Treasurer's Office to supply current and accurate information on this monthly statement, it is the responsibility of your agency to verify the enclosed information and report any discrepancies to the Fund Administrator. Please review your statement and report discrepancies within thirty days of the date of this statement.

An investment in the LGIP is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency. Although the LGIP seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the LGIP.


**Minimum Savings Calculation**

**Policy: Average of 4 months of operating expense plus the capital replacement amount (\$51,636)**

	<b>Op Exp</b>
Nov-21	229,227
Nov-22	120,888
Nov-23	209,832
Nov-24	184,237
Nov-25	-
<b>Total</b>	<b>744,184</b>

4-Month Avg Expense	62,015
Cap Replacement	51,636
<b>Total Minimum Savings</b>	<b>113,651</b>

Nov LGIP Savings Acct	137,097.00
Nov MWB Acct	35,078.00
<b>Total Savings/Checking</b>	<b>172,175.00</b>

<b>Excess (Deficit) Savings</b>	<b>58,523.67</b>	 <p>This is how much extra savings we have to spend in FY 2025</p>
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# FY 2025 BUDGET

	FY2025 Budget	FY2024 Budget	FY 2023 Actual	FY 2022 Actual
<b>Revenues</b>				
Basic Fee Income	103,243	87,000	76,856	75,825
System Service Fee Income	115,920	113,200	109,323	87,015
WEP Sinking Fund Income	72,240	72,500	73,607	67,850
Property Tax Levy	34,128	35,000	35,268	34,615
County Payments	500	1,300	436	2,000
Interest & Investment Income	10,000	3,000	10,936	250
Inspection Fees, Fines and Other Revenue	2,500	4,100	3,057	10,000
<b>Total Revenues</b>	<b>338,531</b>	<b>316,100</b>	<b>309,483</b>	<b>277,555</b>
<b>Operating Expenses</b>				
Administration				
Recording Secretary	1,800	3,800	1,800	1,500
Accounting Services	14,000	12,000	17,122	10,000
Audit Services	6,750	9,800	6,500	4,400
Legal Services	1,000	1,100	143	1,500
Insurance	2,500	2,200	2,069	1,920
Information Services	4,910	3,000	2,750	2,225
Other Administrative Expenses	2,000	4,100	1,569	12,500
<b>Sub-Total Administration Expenses</b>	<b>32,960</b>	<b>36,000</b>	<b>31,953</b>	<b>34,045</b>
<b>Treatment and Land Application</b>				
Licensed Operator Contract (WSM, Inc.)	92,100	89,400	81,850	78,600
Other Consultant Services	1,000	1,200		
License Compliance & Testing	10,000	9,600	4,975	6,400
Operating Chemicals	4,500	4,200	5,319	2,800
Other Treatment Expenses	1,000	1,200	1,352	
<b>Sub-Total Treatment Expenses</b>	<b>108,600</b>	<b>105,600</b>	<b>93,496</b>	<b>87,800</b>
<b>Collection System</b>				
Supplies, Pumps & Other Equipment	25,000	23,600	14,445	21,500
General Maintenance & Repair	38,000	37,200	62,770	34,500
Utilities	5,000	7,600	3,935	5,700
Vehicle Expenses	3,000	3,000	3,233	2,000
<b>Sub-Total Collection System Expenses</b>	<b>63,700</b>	<b>74,000</b>	<b>71,400</b>	<b>84,383</b>
<b>Total Operating Expenses</b>	<b>215,560</b>	<b>213,000</b>	<b>209,832</b>	<b>185,545</b>
<b>Capital Expenses</b>				
Debt Service - DEQ Loan	73,384			
Debt Service - White Property Loan	18,000			
Capital Replacement & Improvement	65,000			
Unscheduled Capital Projects	10,000			
<b>Total Capital Expenses</b>	<b>166,384</b>			
<b>Total Operating &amp; Capital Expenses</b>	<b>381,944</b>			
<b>Total Net Operating Income</b>	<b>(43,413)</b>			
Transfer from Contingency Reserve	43,413			
Depreciation (Non-Cash Expenditure)	96,200			

← This is Capital Budget

← This is our projected Deficit for FY 2025

Still leaves \$15,000 above minimum savings

**Bottle Bay Water & Sewer District**  
**Profit & Loss Detail**  
 December 2023 through November 2024

	Type	Date	Num	Adj	Name
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>Capital Expenses</b>					
<b>Capital Improvements</b>					
	Bill	03/28/2024	32702		Amped Pump & Controls
	Bill	06/01/2024	113412		Water Systems Management, Inc.
	Bill	06/04/2024	808		A Vierra Contracting Inc
	Bill	06/12/2024	20240612-02		Practical Mechanics
	Bill	06/13/2024	20240613-01		Practical Mechanics
	Bill	06/13/2024	20240613-02		Practical Mechanics
	Bill	07/03/2024	20240703-01		Practical Mechanics
	Bill	07/31/2024	20240731-01		Practical Mechanics
	Bill	08/27/2024	20240827-01		Practical Mechanics
	Bill	08/29/2024	20240829-01		Practical Mechanics
	Bill	09/04/2024	20240615-02		Practical Mechanics
	Bill	09/09/2024	45928		KG & T Septic
	Bill	09/17/2024	20240917-01		Practical Mechanics
	Bill	10/01/2024	113705		Water Systems Management, Inc.
	Bill	10/29/2024	12158046.001		Consolidated Supply Co.
	Bill	10/30/2024	828		A Vierra Contracting Inc
	Bill	10/30/2024	12160682.001		Consolidated Supply Co.
	Bill	11/01/2024	47752		KG & T Septic
	Bill	11/01/2024	113766		Water Systems Management, Inc.
	Bill	11/28/2024	835		A Vierra Contracting Inc
Total Capital Improvements					
Total Capital Expenses					
Total Other Expense					
Net Other Income					
<b>Net Income</b>					

**Bottle Bay Water & Sewer District**  
**Profit & Loss Detail**  
 December 2023 through November 2024

	Class	Debit	Credit	Balance
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>Capital Expenses</b>				
<b>Capital Improvements</b>				
	Pump Controls Replacement	2,965.64		2,965.64
		9,500.00		12,465.64
	Tank Replacement	9,575.00		22,040.64
	Pump Controls Replacement	1,687.00		23,727.64
	Pump Controls Replacement	1,515.00		25,242.64
	Pump Controls Replacement	306.00		25,548.64
	Pump Controls Replacement	1,405.00		26,953.64
	Pump Controls Replacement	1,305.00		28,258.64
		1,544.00		29,802.64
	Pump Controls Replacement	840.00		30,642.64
	Tank Replacement	306.00		30,948.64
	Pump Controls Replacement	1,200.00		32,148.64
	Main Line Connection	1,474.00		33,622.64
		21,595.40		55,218.04
	Airvac	1,065.49		56,283.53
	Airvac	10,399.00		66,682.53
	Airvac	20.12		66,702.65
	Main Line Connection	2,325.00		69,027.65
		1,074.45		70,102.10
	Main Line Connection	1,227.00		71,329.10
	<b>Total Capital Improvements</b>	<b>71,329.10</b>	<b>0.00</b>	<b>71,329.10</b>
	<b>Total Capital Expenses</b>	<b>71,329.10</b>	<b>0.00</b>	<b>71,329.10</b>
	<b>Total Other Expense</b>	<b>71,329.10</b>	<b>0.00</b>	<b>71,329.10</b>
	<b>Net Other Income</b>	<b>71,329.10</b>	<b>0.00</b>	<b>-71,329.10</b>
	<b>Net Income</b>	<b>71,329.10</b>	<b>0.00</b>	<b>-71,329.10</b>

**Bottle Bay Water & Sewer District  
Check Detail  
November 20 through December 17, 2024**

Type	Num	Date	Name	Account	Paid Amount
<b>Check</b>		<b>11/30/2024</b>		<b>Mountain West Bank</b>	
				Administration	-12.00
TOTAL					-12.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>12/04/2024</b>	<b>A Vierra Contracting Inc</b>	<b>Mountain West Bank</b>	
Bill	835	11/28/2024		Capital Improvements	-1,227.00
TOTAL					-1,227.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>12/16/2024</b>	<b>Andrew T. Platte, CPA</b>	<b>Mountain West Bank</b>	
Bill	10896	11/30/2024		Accounting Services	-1,087.50
TOTAL					-1,087.50
<b>Check</b>	<b>AUTO</b>	<b>12/05/2024</b>	<b>Avista Utilities</b>	<b>Mountain West Bank</b>	
				Utilities	-445.77
TOTAL					-445.77
<b>Bill Pmt -Check</b>	<b>BILLP...</b>	<b>12/03/2024</b>	<b>Bonner Co. Tax Collector</b>	<b>Mountain West Bank</b>	
Bill	33139	12/01/2024		Administration	-13.72
Bill	19116	12/01/2024		Administration	-4.28
Bill	2298	12/01/2024		Administration	-29.16
TOTAL					-47.16
<b>Bill Pmt -Check</b>	<b>BILLP...</b>	<b>12/03/2024</b>	<b>Bonner County Daily Bee</b>	<b>Mountain West Bank</b>	
Bill	29199	11/05/2024		Administration	-199.07
TOTAL					-199.07
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>12/04/2024</b>	<b>Brent Binnall</b>	<b>Mountain West Bank</b>	
Bill		12/01/2024		Vehicle Expense	-100.00
TOTAL					-100.00
<b>Bill Pmt -Check</b>	<b>BILLP...</b>	<b>12/13/2024</b>	<b>Co-Op Supply</b>	<b>Mountain West Bank</b>	
Bill	49004	11/04/2024		Vehicle Expense	-56.14
Bill	31359	11/07/2024		Supplies, Pumps & Equipment	-33.98
Bill	31831	11/11/2024		Vehicle Expense	-55.83
Bill	74991	11/17/2024		Vehicle Expense	-54.26
Bill	41141	11/22/2024		Supplies, Pumps & Equipment	-37.98
Bill	75522	11/22/2024		Vehicle Expense	-52.02
Bill	33768	11/26/2024		Vehicle Expense	-51.52
TOTAL					-341.73
<b>Check</b>		<b>11/30/2024</b>	<b>Humble, Jake</b>	<b>Mountain West Bank</b>	
Payment	155	01/25/2022	Humble, Jake	Accounts Receivable	-120.00
TOTAL					-120.00



10:26 AM

12/13/24

**Bottle Bay Water & Sewer District  
Check Detail  
November 20 through December 17, 2024**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>BILLP...</b>	<b>12/03/2024</b>	<b>James, Vernon &amp; Weeks, PA</b>	<b>Mountain West Bank</b>	
Bill	33701	11/21/2024		Legal Services	-495.00
TOTAL					-495.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>12/16/2024</b>	<b>KG &amp; T Septic</b>	<b>Mountain West Bank</b>	
Bill	48377	11/22/2024		General Maintenance & Repair	-600.00
TOTAL					-600.00
<b>Bill Pmt -Check</b>	<b>BILLP...</b>	<b>12/13/2024</b>	<b>Lippert Excavation and Pipel...</b>	<b>Mountain West Bank</b>	
Bill	24627	12/10/2024		Capital Improvements	-600.00
TOTAL					-600.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>12/04/2024</b>	<b>Nicolas Olson</b>	<b>Mountain West Bank</b>	
Bill	refund...	11/13/2024		Inspection Deposits	-1,354.00
TOTAL					-1,354.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>12/04/2024</b>	<b>RuthAnn Zigler</b>	<b>Mountain West Bank</b>	
Bill		12/01/2024		Recording Sec	-150.00
TOTAL					-150.00
<b>Bill Pmt -Check</b>	<b>ONLINE</b>	<b>12/03/2024</b>	<b>USDA Forest Service</b>	<b>Mountain West Bank</b>	
Bill	BF010...	12/01/2024		Administration	-92.00
TOTAL					-92.00
<b>Bill Pmt -Check</b>	<b>EFT</b>	<b>11/20/2024</b>	<b>Visa</b>	<b>Mountain West Bank</b>	
Bill		10/28/2024		Mountain West Bank CC	-219.90
TOTAL					-219.90
<b>Bill Pmt -Check</b>	<b>EFT</b>	<b>12/13/2024</b>	<b>Visa</b>	<b>Mountain West Bank</b>	
Bill		11/28/2024		Mountain West Bank CC	-60.00
TOTAL					-60.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>12/16/2024</b>	<b>Water Systems Management...</b>	<b>Mountain West Bank</b>	
Bill	113831	12/01/2024		Licensed Operator Contractor	-7,400.00
TOTAL					-7,400.00
<b>Check</b>	<b>EFT</b>	<b>12/01/2024</b>	<b>White Living Trust</b>	<b>Mountain West Bank</b>	
				Debt Service - White Property	-1,500.00
TOTAL					-1,500.00



# OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

## LGIP Monthly Statement

### Bottle Bay Water & Sewer District

Jon Davis  
P.O. Box 304  
Sagle, Idaho 83860

### Statement Period

11/1/2024 through 11/30/2024

### Summary

<b>Beginning Balance</b>	\$89,492.56	<b>Fund Number</b>	3613
<b>Contributions</b>	\$380.37	<b>Distribution Yield</b>	4.8588%
<b>Withdrawals</b>	\$0.00	<b>November Accrued Interest</b>	\$358.91
<b>Ending Balance</b>	\$89,872.93	<b>Average Daily Balance</b>	\$89,872.93

### Detail

<b>Date</b>	<b>Activity</b>	<b>Status</b>	<b>Type</b>	<b>Amount</b>	<b>Balance</b>
11/01/2024	Beginning Balance				\$89,492.56
11/01/2024	Contribution	Processed	October Reinvestment	\$380.37	\$89,872.93
11/30/2024	Ending Balance				\$89,872.93

Although every effort is made by the Idaho State Treasurer's Office to supply current and accurate information on this monthly statement, it is the responsibility of your agency to verify the enclosed information and report any discrepancies to the Fund Administrator. Please review your statement and report discrepancies within thirty days of the date of this statement.

An investment in the LGIP is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency. Although the LGIP seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the LGIP.

**Bottle Bay Water & Sewer District**  
**Balance Sheet (unaudited)**  
As of November 30, 2024

	Nov 30, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Mountain West Bank WEP	10,457.03
State Investment Pool - WEP	89,872.93
State Investment Pool	137,096.51
<b>Mountain West Bank</b>	<b>34,958.30</b>
<b>Total Checking/Savings</b>	<b>272,384.77</b>
<b>Accounts Receivable</b>	
Accounts Receivable	-910.22
<b>Total Accounts Receivable</b>	<b>-910.22</b>
<b>Other Current Assets</b>	
Taxes Receivable	32,538.33
Undeposited Funds	630.00
<b>Total Other Current Assets</b>	<b>33,168.33</b>
<b>Total Current Assets</b>	<b>304,642.88</b>
<b>Fixed Assets</b>	<b>3,075,031.78</b>
<b>TOTAL ASSETS</b>	<b>3,379,674.66</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	1,414.00
<b>Total Accounts Payable</b>	<b>1,414.00</b>
<b>Other Current Liabilities</b>	
White Trust Parcel Note Payable	
Discount on Note Payable	-23,120.88
White Trust Parcel Note Payable - Other	174,000.00
<b>Total White Trust Parcel Note Payable</b>	<b>150,879.12</b>
<b>Inspection Deposits</b>	22,600.00
<b>Deferred Revenue</b>	48,622.82
<b>Total Other Current Liabilities</b>	<b>222,101.94</b>
<b>Total Current Liabilities</b>	<b>223,515.94</b>
<b>Long Term Liabilities</b>	
Interest Portion - WEP	4,618.05
DEQ CWL Loan	1,541,702.13
<b>Total Long Term Liabilities</b>	<b>1,546,320.18</b>
<b>Total Liabilities</b>	<b>1,769,836.12</b>
<b>Equity</b>	
Contributed Capital	1,128,123.00
Opening Bal Equity	627,659.68
Retained Earnings	-130,343.81
Net Income	-15,600.33
<b>Total Equity</b>	<b>1,609,838.54</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,379,674.66</b>

Date 11/29/24 Page 1  
 Primary Account XXXXXXXXXXXXX8384

\*\*\*\*\*EXCLUDE-Email  
 217540 0.4401 EX 0.000  
 BOTTLE BAY RECREATIONAL WATER & SEWER  
 DISTRICT WASTEWATER EXPANSION PROJECT  
 PO BOX 304  
 SAGLE ID 83860-0304

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: BOTTLE BAY RECREATIONAL WATER & SEWER  
 DISTRICT WASTEWATER EXPANSION PROJECT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX8384	Statement Dates	11/01/24 thru 12/01/24
Previous Balance	4,134.92	Days in the statement period	31
1 Deposits/Credits	6,322.11	Average Ledger	8,009.76
Checks/Debits	.00	Average Collected	8,009.76
Service Charge	.00		
Interest Paid	.00		
Ending Balance	10,457.03		

Deposits and Additions			
Date	Description		Deposits
11/13	BOTTLE BAY REC	WEP Xfr	6,322.11
		PPD	
	Bottle Bay WEP		

Daily Balance Information			
Date	Balance	Date	Balance
11/01	4,134.92	11/13	10,457.03



**ACCOUNT SUMMARY**

Credit Limit	\$5,000.00
Credit Available	\$4,940.00
Statement Closing Date	November 28, 2024
Days in Billing Cycle	31
Previous Balance	\$219.90
- Payments & Credits	\$219.90
+ Purchases & Other Charges	\$60.00
<b>+ FEE CHARGED</b>	<b>\$0.00</b>
<b>+ INTEREST CHARGED</b>	<b>\$0.00</b>
= New Balance	\$60.00

**PAYMENT INFORMATION**

New Balance	\$60.00
<b>Minimum Payment Due</b>	<b>\$25.00</b>
<b>Payment Due Date</b>	<b>December 23, 2024</b>

Questions? Call Card Support 833-996-1461  
Or write: PO Box 21077, Billings MT 59104-1077  
Or Email: Inquiry@BusinessCardSupport.com

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

**TRANSACTIONS**

Tran Date	Post Date	Reference Number	Transaction Description	Amount
<b>FEE'S</b>				
<b>TOTAL FEES FOR THIS PERIOD</b>				<b>0.00</b>
<b>INTEREST CHARGED</b>				
<b>TOTAL INTEREST FOR THIS PERIOD</b>				<b>0.00</b>
<b>TOTAL XXXXXXXXXXXX 2094</b>				<b>\$219.90-</b>
11/20	11/20	7496656NM00XSVPBW	PAYMENT - THANK YOU	219.90-
		<b>WILLIAM BERG</b>	<b>TOTAL XXXXXXXXXXXX 2110</b>	<b>\$60.00</b>
11/05	11/06	2443099N6440HK62V	MICROSOFT#G063987001 MSBILL.INFO WA	60.00
			MCC: 5045 MERCHANT ZIP: 98052	

<b>Totals 2024 Year-to-Date</b>	
Total fees charged in 2024	\$0.00
Total interest charged in 2024	\$0.00

Please detach bottom portion and submit with payment using enclosed envelope



Mountain West Bank  
PO Box 2360  
Omaha NE 68103-2360

**PAYMENT INFORMATION**

Account number ending in	2934
<b>Payment Due Date</b>	<b>December 23, 2024</b>
<b>New Balance</b>	<b>\$60.00</b>
Minimum Payment Due	\$25.00
Past Due Amount	\$0.00

Make Check  
Payable to:

Amount Enclosed:

\$
----

BOTTLE BAY W AND S BL ACCT  
PO BOX 304  
SAGLE ID 83860-0304

Visa  
PO Box 17350  
Denver CO 80217-7350

Bottle Bay Water & Sewer District  
General Ledger  
As of November 30, 2024

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
<b>Retained Earnings</b>								3,781,723.94
<b>Total Retained Earnings</b>								3,781,723.94
<b>Administration</b>								0.00
<b>Information Services</b>								0.00
Bill	12/31/2023	2023-02		RuthAnn Zigler		125.00		125.00
Credit Card Charge	01/04/2024			Microsoft		60.00		185.00
Credit Card Charge	01/12/2024	bberg		Microsoft		12.00		197.00
Credit Card Charge	02/29/2024			Microsoft		60.00		257.00
Credit Card Charge	03/05/2024			Microsoft		60.00		317.00
Credit Card Charge	04/05/2024			Microsoft		60.00		377.00
Credit Card Charge	05/05/2024			Microsoft		60.00		437.00
Bill	06/01/2024	589E0360-0003		Streamline		1,440.00		1,877.00
Credit Card Charge	06/05/2024	MS365		Microsoft	bill berg	60.00		1,937.00
Credit Card Charge	07/05/2024	2110WB		Microsoft		60.00		1,997.00
Credit Card Charge	09/05/2024	MS365		Microsoft		60.00		2,057.00
Credit Card Charge	09/19/2024	MS365		Microsoft		60.00		2,117.00
Credit Card Charge	10/03/2024			Zoom		159.90		2,276.90
Credit Card Charge	10/05/2024			Microsoft		60.00		2,336.90
Credit Card Charge	11/28/2024	Microsoft		Visa		60.00		2,396.90
<b>Total Information Services</b>						2,396.90	0.00	2,396.90
<b>Recording Sec</b>								0.00
Bill	12/01/2023			RuthAnn Zigler		150.00		150.00
Bill	01/01/2024			RuthAnn Zigler		150.00		300.00
Bill	02/01/2024			RuthAnn Zigler		150.00		450.00
Bill	03/01/2024			RuthAnn Zigler		150.00		600.00
Bill	03/14/2024	2024-01		RuthAnn Zigler		75.00		675.00
Bill	04/01/2024			RuthAnn Zigler		150.00		825.00
Bill	05/01/2024			RuthAnn Zigler		150.00		975.00
Bill	06/01/2024			RuthAnn Zigler		150.00		1,125.00
Bill	07/01/2024			RuthAnn Zigler		150.00		1,275.00
Bill	08/01/2024			RuthAnn Zigler		150.00		1,425.00
Bill	09/01/2024			RuthAnn Zigler		150.00		1,575.00
Bill	10/01/2024			RuthAnn Zigler		150.00		1,725.00
Bill	11/01/2024			RuthAnn Zigler		150.00		1,875.00
<b>Total Recording Sec</b>						1,875.00	0.00	1,875.00
<b>Accounting Services</b>								0.00
Bill	12/31/2023	10726		Andrew T. Platte, CPA	1	1,312.50		1,312.50
Bill	01/31/2024	10734		Andrew T. Platte, CPA		1,462.50		2,775.00
Bill	02/29/2024	10760		Andrew T. Platte, CPA		768.75		3,543.75
Bill	03/31/2024	10804		Andrew T. Platte, CPA		1,087.50		4,631.25
Bill	04/30/2024	10829		Andrew T. Platte, CPA		1,768.75		6,400.00
Bill	05/31/2024	10841		Andrew T. Platte, CPA		881.25		7,281.25
Bill	06/30/2024	10850		Andrew T. Platte, CPA		1,181.25		8,462.50
Bill	07/31/2024	10860		Andrew T. Platte, CPA		2,645.11		11,107.61
Bill	08/31/2024	10873		Andrew T. Platte, CPA		1,238.23		12,345.84
Bill	09/30/2024	10882		Andrew T. Platte, CPA		1,743.75		14,089.59
Bill	10/31/2024	10888		Andrew T. Platte, CPA		2,041.55		16,131.14
Bill	11/30/2024	10896		Andrew T. Platte, CPA		1,087.50		17,218.64
<b>Total Accounting Services</b>						17,218.64	0.00	17,218.64
<b>Legal Services</b>								0.00
Bill	08/13/2024	33395		James, Vernon & Weeks, PA		66.00		66.00
Bill	09/17/2024	33512		James, Vernon & Weeks, PA		55.00		121.00
Bill	11/21/2024	33701		James, Vernon & Weeks, PA		495.00		616.00
<b>Total Legal Services</b>						616.00	0.00	616.00
<b>Audit Services</b>								0.00
Bill	07/31/2024	2024-30		Scott Hoover		6,750.00		6,750.00
<b>Total Audit Services</b>						6,750.00	0.00	6,750.00
<b>Insurance</b>								0.00
Bill	12/01/2023	10017-2024-1		ICRMP	2024 first half	1,189.50		1,189.50
Bill	03/01/2024	10017-2024-2		ICRMP		1,189.50		2,379.00
Bill	08/05/2024	28968181		State Insurance Fund		357.00		2,736.00
Bill	10/01/2024	1017-2025-1		ICRMP		1,427.50		4,163.50
<b>Total Insurance</b>						4,163.50	0.00	4,163.50
<b>Administration - Other</b>								0.00
Bill	12/01/2023	BF010406AE057		USDA Forest Service		90.00		90.00
Bill	12/01/2023	6069		Bonner Co. Tax Collector	Forest Assessment	29.16		119.16
Bill	12/01/2023	5850		Bonner Co. Tax Collector	Forest Assessment	13.72		132.88
Bill	12/01/2023	5849		Bonner Co. Tax Collector	Forrest Assessment	4.28		137.16
Bill	12/11/2023	CCFee		Bonner Co. Tax Collector		1.95		139.11
Bill	12/31/2023	344		Pelican Corp One Call Inc		9.10		148.21
Bill	12/31/2023	10726		Andrew T. Platte, CPA	postage	0.66		148.87
Check	12/31/2023				Service Charge	47.00		195.87
Credit Card Charge	01/23/2024	sshwa		Kodiak Advertising	envelopes	410.00		605.87
Bill	01/31/2024	10734		Andrew T. Platte, CPA		160.34		766.21
Check	01/31/2024				Service Charge	12.00		778.21
Check	02/29/2024				Service Charge	12.00		790.21
Credit Card Charge	03/13/2024	BOX RENEWAL		Postmaster		216.00		1,006.21
Bill	03/26/2024	STICKERS		William Berg	stickers	292.65		1,298.86
Check	03/31/2024				Service Charge	12.00		1,310.86
Bill	03/31/2024	10804		Andrew T. Platte, CPA		0.68		1,311.54
Bill	03/31/2024	482		Pelican Corp One Call Inc		3.90		1,315.44
Check	04/30/2024				Service Charge	12.00		1,327.44
Bill	04/30/2024	10829		Andrew T. Platte, CPA		204.36		1,531.80
Bill	05/31/2024	10841		Andrew T. Platte, CPA		0.68		1,532.48
Check	05/31/2024				Service Charge	12.00		1,544.48
Credit Card Charge	06/07/2024			Jon Davis	personal charge on BBWS cc	17.33		1,561.81
Credit Card Charge	06/27/2024	latefee		Visa	late fee	29.00		1,590.81
Credit Card Credit	06/29/2024	LateFee		Visa			29.00	1,561.81
Check	06/30/2024				Service Charge	12.00		1,573.81
Bill	06/30/2024	635		Pelican Corp One Call Inc		15.60		1,589.41
Bill	07/31/2024	10860		Andrew T. Platte, CPA	postage	133.75		1,723.16
Check	07/31/2024				Service Charge	12.00		1,735.16
Credit Card Charge	08/02/2024	Cert2024		Bonner Co. Tax Collector	2024 certification fees	51.95		1,787.11
Bill	08/14/2024	RateIncrease		Bonner County Daily Bee	rate increase	71.92		1,859.03
Bill	08/14/2024	Budget2025		Bonner County Daily Bee	FY 2025 Budget	183.53		2,042.56
Check	08/31/2024				Service Charge	12.00		2,054.56
Check	09/30/2024				Service Charge	12.00		2,066.56
Bill	09/30/2024	784		Pelican Corp One Call Inc		20.80		2,087.36
Bill	10/30/2024	USPS		William Berg	postage	14.60		2,101.96
Check	10/31/2024				Service Charge	12.00		2,113.96

Bottle Bay Water & Sewer District  
General Ledger  
As of November 30, 2024

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
Bill	11/05/2024	29199		Bonner County Daily Bee	amended budget	199.07		2,313.03
Check	11/30/2024				Service Charge	12.00		2,325.03
Total Administration - Other						2,354.03	29.00	2,325.03
Total Administration						35,374.07	29.00	35,345.07
Collection System								0.00
Vehicle Expense								0.00
Bill	12/10/2023	78136		Co-Op Supply		67.81		67.81
Bill	12/17/2023	32310		Co-Op Supply		58.44		126.25
Bill	12/26/2023	33340		Co-Op Supply		60.21		186.46
Credit Card Charge	12/27/2023			Gription Tires		1,338.63		1,525.09
Bill	01/04/2024	47095		Co-Op Supply		57.23		1,582.32
Bill	01/19/2024	48703		Co-Op Supply		50.25		1,632.57
Bill	01/26/2024	49354		Co-Op Supply		55.70		1,688.27
Bill	02/05/2024	38878		Co-Op Supply		51.67		1,739.94
Bill	02/16/2024	40996		Co-Op Supply		52.20		1,792.14
Bill	02/28/2024	41937		Co-Op Supply		60.94		1,853.08
Bill	03/07/2024	32404		Co-Op Supply		62.69		1,915.77
Bill	04/01/2024	70425		Co-Op Supply		66.93		1,982.70
Bill	04/02/2024	70506		Co-Op Supply		19.99		2,002.69
Bill	04/12/2024	70.23		Co-Op Supply		70.23		2,072.92
Bill	04/25/2024	73449		Co-Op Supply		49.44		2,122.36
Bill	05/02/2024	39353		Co-Op Supply		70.97		2,193.33
Bill	05/20/2024	76966		Co-Op Supply		67.71		2,261.04
Bill	06/03/2024	33298		Co-Op Supply		65.82		2,326.86
Bill	06/12/2024	34463		Co-Op Supply		61.12		2,387.98
Bill	06/25/2024	35826		Co-Op Supply		64.46		2,452.44
Bill	07/05/2024	36866		Co-Op Supply		83.46		2,535.90
Bill	07/11/2024	46984		Co-Op Supply		61.66		2,597.56
Bill	07/13/2024	47225		Co-Op Supply		44.55		2,642.11
Bill	07/20/2024	48103		Co-Op Supply		66.05		2,708.16
Bill	07/24/2024	80185		Co-Op Supply		58.42		2,766.58
Bill	07/29/2024	49195		Co-Op Supply		60.61		2,827.19
Bill	08/06/2024	30517		Co-Op Supply		61.82		2,889.01
Bill	08/10/2024	30838		Co-Op Supply		108.91		2,997.92
Bill	08/13/2024	3473		North Idaho Towing		360.00		3,357.92
Bill	08/13/2024	31307		Co-Op Supply		62.75		3,420.67
Bill	08/14/2024	20909		Grimm Bros		334.30		3,754.97
Bill	08/20/2024	32086		Co-Op Supply		63.21		3,818.18
Bill	08/24/2024	32489		Co-Op Supply		51.66		3,869.84
Bill	08/26/2024	41948		Co-Op Supply		3.99		3,873.83
Bill	08/29/2024	42274		Co-Op Supply		63.04		3,936.87
Bill	09/05/2024	77896		Co-Op Supply		63.83		4,000.70
Bill	09/09/2024	34115		Co-Op Supply		56.61		4,057.31
Bill	09/18/2024	35272		Co-Op Supply		60.36		4,117.67
Bill	09/30/2024	36809		Co-Op Supply		63.65		4,181.32
Bill	10/11/2024	460075		Co-Op Supply		62.71		4,244.03
Bill	10/21/2024	47358		Co-Op Supply		61.56		4,305.59
Bill	10/25/2024	82338		Co-Op Supply	battery	142.02		4,447.61
Bill	10/29/2024	48340		Co-Op Supply		69.92		4,517.53
Bill	11/04/2024	49004		Co-Op Supply		56.14		4,573.67
Bill	11/11/2024	31831		Co-Op Supply		55.83		4,629.50
Bill	11/17/2024	74991		Co-Op Supply		54.26		4,683.76
Bill	11/22/2024	75522		Co-Op Supply		52.02		4,735.78
Bill	11/26/2024	33768		Co-Op Supply		51.52		4,787.30
Total Vehicle Expense						4,787.30	0.00	4,787.30
Utilities								0.00
Check	12/08/2023	AUTO		Avista Utilities	3117040000	367.57		367.57
Check	01/08/2024	AUTO		Avista Utilities	3117040000	633.73		1,001.30
Check	02/08/2024	AUTO		Avista Utilities	3117040000	651.96		1,653.26
Check	03/08/2024	AUTO		Avista Utilities	3117040000	674.77		2,328.03
Check	04/08/2024	AUTO		Avista Utilities	3117040000	750.24		3,078.27
Check	05/09/2024	AUTO		Avista Utilities	3117040000	529.16		3,607.43
Check	06/05/2024	AUTO		Avista Utilities	3117040000	568.03		4,175.46
Check	07/06/2024	AUTO		Avista Utilities	3117040000	649.38		4,824.84
Bill	07/18/2024	222264		City Service Valcon	tank lease	1.00		4,825.84
Bill	07/30/2024	295311		City Service Valcon		50.68		4,876.52
Check	08/06/2024	AUTO		Avista Utilities	3117040000	664.57		5,541.09
Check	09/06/2024	AUTO		Avista Utilities	3117040000	740.26		6,281.35
Check	10/04/2024	AUTO		Avista Utilities	3117040000	634.32		6,915.67
Check	11/05/2024	AUTO		Avista Utilities	3117040000	450.00		7,365.67
Total Utilities						7,365.67	0.00	7,365.67
General Maintenance & Repair								0.00
Bill	12/01/2023	113023		Water Systems Management, Inc.	pump rebuild kit	265.96		265.96
Bill	02/09/2024	200467-13721		Ardura	LOI for planning grant to update collection system	1,740.00		2,005.96
Bill	03/11/2024	41182		KG & T Septic	23 Reflection ln	600.00		2,605.96
Bill	04/01/2024	113260		Water Systems Management, Inc.	culvert work	79.50		2,685.46
Bill	04/04/2024	70871		Co-Op Supply		8.72		2,694.18
Bill	04/12/2024	36644		Co-Op Supply		5.19		2,699.37
Bill	05/01/2024	113328		Water Systems Management, Inc.		917.56		3,616.93
Bill	05/20/2024	42417		KG & T Septic	6190 Bottle Bay	600.00		4,216.93
Bill	06/01/2024	113412		Water Systems Management, Inc.		742.00		4,958.93
Bill	06/20/2024	43202		KG & T Septic	Resort Rd	600.00		5,558.93
Bill	07/01/2024	113493		Water Systems Management, Inc.		224.70		5,783.63
Bill	07/10/2024	43916		KG & T Septic	195 Bay Dr escrow inspection	600.00		6,383.63
Bill	07/17/2024	44142		KG & T Septic	8457 Bottle Bay escrow inspection	600.00		6,983.63
Bill	07/17/2024	44143		KG & T Septic	835 Bottle Bay Rd	550.00		7,533.63
Bill	07/29/2024	44805		KG & T Septic	74 Eureka rd	600.00		8,133.63
Bill	08/01/2024	113563		Water Systems Management, Inc.		620.50		8,754.13
Bill	08/14/2024	45058		KG & T Septic	454 Rough Rd	550.00		9,304.13
Bill	08/26/2024	45732		KG & T Septic	8154 bottle bay escrow inspection	525.00		9,829.13
Bill	09/04/2024	815		A Verra Contracting Inc	-MULTIPLE-	2,482.00		12,311.13
Bill	09/04/2024	45871		KG & T Septic	415 bay dr	550.00		12,861.13
Bill	10/01/2024	113705		Water Systems Management, Inc.		53.00		12,914.13
Bill	10/30/2024	47712		KG & T Septic	665 E Bottle Bay	525.00		13,439.13
Bill	10/30/2024	47718		KG & T Septic	716 E Bottle Bay	1,950.00		15,389.13
Bill	11/01/2024	47749		KG & T Septic	174 Bay Dr escrow	525.00		15,914.13
Bill	11/22/2024	48377		KG & T Septic	651 E Bottle Bay Rd	600.00		16,514.13
Total General Maintenance & Repair						16,514.13	0.00	16,514.13
Supplies, Pumps & Equipment								0.00
Credit	12/12/2023	78388		Co-Op Supply			24.58	-24.58

**Bottle Bay Water & Sewer District  
General Ledger  
As of November 30, 2024**

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
Bill	12/26/2023	33340		Co-Op Supply		62.97		38.39
Bill	03/03/2024	31819		Co-Op Supply	nuts, bolts, washers	26.78		65.17
Credit Card Charge	03/15/2024	83586		Carbrol		1,547.91		1,613.08
Bill	04/30/2024	342568		R.C. Worst	2-effluent pumps	2,796.76		4,409.84
Bill	05/01/2024	39220		Co-Op Supply		49.99		4,459.83
Bill	05/02/2024	39363		Co-Op Supply		10.54		4,470.37
Bill	05/11/2024	30717		Co-Op Supply		60.95		4,531.32
Bill	05/11/2024	30727		Co-Op Supply		76.08		4,607.40
Bill	05/15/2024	76166		Co-Op Supply		15.99		4,623.39
Bill	05/17/2024	31388		Co-Op Supply		49.40		4,672.79
Bill	05/18/2024	31625		Co-Op Supply		58.24		4,731.03
Bill	05/26/2024	77441		Co-Op Supply		53.97		4,785.00
Bill	05/30/2024	343531		R.C. Worst	3-pumps	5,815.14		10,600.14
Bill	05/30/2024	343532		R.C. Worst	freight for inv 343531	343.33		10,943.47
Bill	06/01/2024	113412		Water Systems Management, Inc.		124.03		11,067.50
Bill	06/13/2024	344041		R.C. Worst	2-pumps ?	1,072.38		12,139.88
Bill	07/02/2024	344813		R.C. Worst	11 pump switch	695.63		12,835.51
Bill	07/06/2024	46258		Co-Op Supply		32.16		12,867.67
Credit Card Charge	07/22/2024	0215BB		Stoneway Electric Supply		18.74		12,886.41
Bill	07/22/2024	38632		Co-Op Supply		230.97		13,117.38
Bill	07/28/2024	73818		Co-Op Supply		35.98		13,153.36
Bill	07/29/2024	49195		Co-Op Supply		4.59		13,157.95
Bill	07/29/2024	73977		Co-Op Supply		7.59		13,165.54
Credit Card Charge	07/31/2024			Stoneway Electric Supply		188.89		13,354.43
Bill	08/05/2024	12034150.001		Consolidated Supply Co.		199.68		13,554.11
Bill	08/13/2024	346375		R.C. Worst		548.81		14,102.92
Bill	08/26/2024	141946		Co-Op Supply		63.10		14,166.02
Bill	08/26/2024	346885		R.C. Worst		1,621.86		15,787.88
Bill	08/27/2024	12067325.001		Consolidated Supply Co.		46.41		15,834.29
Credit Card Charge	08/28/2024			Stoneway Electric Supply		94.29		15,928.58
Credit Card Charge	09/03/2024			Stoneway Electric Supply		67.56		15,996.14
Credit Card Charge	09/03/2024			Home Depot		13.99		16,010.13
Bill	09/06/2024	347323		R.C. Worst		1,122.27		17,132.40
Credit Card Charge	09/11/2024			Home Depot		53.04		17,185.44
Credit Card Charge	09/11/2024			Home Depot		18.17		17,203.61
Credit Card Credit	09/11/2024			Home Depot			36.34	17,167.27
Bill	09/17/2024	12097089.001		Consolidated Supply Co.		416.32		17,583.59
Bill	10/01/2024	45092		Co-Op Supply	wand marking pro	64.99		17,648.58
Bill	10/06/2024	45412		Co-Op Supply		105.15		17,753.73
Bill	10/11/2024	46070		Co-Op Supply	spray paint	101.90		17,855.63
Bill	10/15/2024	46635		Co-Op Supply		70.93		17,926.56
Bill	10/24/2024	39854		Co-Op Supply		182.16		18,108.72
Bill	10/28/2024	349105		R.C. Worst	12 pump & switches	1,141.31		19,250.03
Bill	10/29/2024	48340		Co-Op Supply		189.94		19,439.97
Bill	11/07/2024	31359		Co-Op Supply		33.98		19,473.95
Bill	11/22/2024	41141		Co-Op Supply		37.98		19,511.93
Total Supplies, Pumps & Equipment						19,572.85	60.92	19,511.93
Total Collection System						48,239.95	60.92	48,179.03
Treatment & Land Application								0.00
License Compliance & Testing								0.00
Bill	02/01/2024	113141		Water Systems Management, Inc.		680.00		680.00
Bill	05/01/2024	113328		Water Systems Management, Inc.		3,070.00		3,750.00
Bill	06/01/2024	113412		Water Systems Management, Inc.		450.00		4,200.00
Bill	07/01/2024	113493		Water Systems Management, Inc.		400.00		4,600.00
Bill	08/01/2024	113563		Water Systems Management, Inc.		400.00		5,000.00
Bill	09/01/2024	113632		Water Systems Management, Inc.		450.00		5,450.00
Bill	10/01/2024	113705		Water Systems Management, Inc.		1,450.00		6,900.00
Total License Compliance & Testing						6,900.00	0.00	6,900.00
Operating Chemicals								0.00
Bill	04/19/2024	11859216.001		Consolidated Supply Co.		365.59		365.59
Credit	04/19/2024	11859216.002		Consolidated Supply Co.			300.00	65.59
Bill	05/10/2024	11908523.001		Consolidated Supply Co.		365.59		431.18
Bill	05/14/2024	11910383.001		Consolidated Supply Co.		731.19		1,162.37
Credit	05/14/2024	11910383.002		Consolidated Supply Co.			80.00	1,082.37
Bill	05/29/2024	11931733.001		Consolidated Supply Co.		731.19		1,813.56
Credit	05/29/2024	11931733.002		Consolidated Supply Co.			150.00	1,663.56
Bill	06/13/2024	11955726.001		Consolidated Supply Co.		731.19		2,394.75
Credit	06/13/2024	11955726.002		Consolidated Supply Co.			150.00	2,244.75
Bill	06/28/2024	11981184.001		Consolidated Supply Co.		365.59		2,610.34
Bill	06/28/2024	11981611.001		Consolidated Supply Co.		365.59		2,975.93
Credit	06/28/2024	11981611.002		Consolidated Supply Co.			160.00	2,815.93
Bill	07/09/2024	11993976.001		Consolidated Supply Co.		365.59		3,181.52
Bill	07/12/2024	11993875.001		Consolidated Supply Co.		731.19		3,912.71
Bill	07/19/2024	12010442.001		Consolidated Supply Co.		148.51		4,061.22
Credit	07/22/2024	12010442.002		Consolidated Supply Co.			225.00	3,836.22
Bill	07/22/2024	12010445.001		Consolidated Supply Co.		365.59		4,201.81
Credit	07/24/2024	11993875.002		Consolidated Supply Co.			225.00	3,976.81
Bill	07/24/2024	12014652.001		Consolidated Supply Co.		395.15		4,371.96
Bill	07/25/2024	12018742.001		Consolidated Supply Co.		365.59		4,737.55
Credit	07/25/2024	12019621.001		Consolidated Supply Co.			150.00	4,587.55
Bill	07/30/2024	12024723.001		Consolidated Supply Co.		365.59		4,953.14
Credit	08/01/2024	12024723.002		Consolidated Supply Co.			160.00	4,793.14
Credit	08/06/2024	12018742.002		Consolidated Supply Co.			275.00	4,518.14
Bill	08/06/2024	12035416.001		Consolidated Supply Co.		365.59		4,883.73
Bill	08/08/2024	12035433.001		Consolidated Supply Co.		365.59		5,249.32
Bill	08/13/2024	12046075.001		Consolidated Supply Co.		365.59		5,614.91
Credit	08/13/2024	12046075.002		Consolidated Supply Co.			150.00	5,464.91
Bill	08/14/2024	12049276.001		Consolidated Supply Co.		365.59		5,830.50
Credit	08/20/2024	11981611.003		Consolidated Supply Co.			150.01	5,680.49
Bill	08/21/2024	12060079.001		Consolidated Supply Co.		365.59		6,046.08
Bill	08/27/2024	12066891.001		Consolidated Supply Co.		731.19		6,777.27
Credit	08/29/2024	12010442.003		Consolidated Supply Co.			275.00	6,502.27
Bill	08/29/2024	12071927.001		Consolidated Supply Co.		365.59		6,867.86
Bill	08/29/2024	12072276.001		Consolidated Supply Co.		365.59		7,233.45
Bill	09/10/2024	12086857.001		Consolidated Supply Co.		365.59		7,599.04
Bill	09/12/2024	12090317.001		Consolidated Supply Co.		365.59		7,964.63
Credit	09/20/2024	12090317.002		Consolidated Supply Co.			300.00	7,664.63
Credit	09/24/2024	12107695.001		Consolidated Supply Co.			75.00	7,589.63
Total Operating Chemicals						10,414.64	2,825.01	7,589.63
Licensed Operator Contractor								0.00



Bottle Bay Water & Sewer District  
 General Ledger  
 As of November 30, 2024

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
Bill	12/01/2023	113023		Water Systems Management, Inc.		6,875.00		6,875.00
Bill	01/01/2024	113081		Water Systems Management, Inc.		6,875.00		13,750.00
Bill	02/01/2024	113141		Water Systems Management, Inc.		7,400.00		21,150.00
Bill	03/01/2024	113199		Water Systems Management, Inc.		7,400.00		28,550.00
Bill	04/01/2024	113260		Water Systems Management, Inc.		7,400.00		35,950.00
Bill	05/01/2024	113328		Water Systems Management, Inc.		7,400.00		43,350.00
Bill	06/01/2024	113412		Water Systems Management, Inc.		7,400.00		50,750.00
Bill	07/01/2024	113493		Water Systems Management, Inc.		7,400.00		58,150.00
Bill	08/01/2024	113563		Water Systems Management, Inc.		7,400.00		65,550.00
Bill	09/01/2024	113632		Water Systems Management, Inc.		7,400.00		72,950.00
Bill	10/01/2024	113705		Water Systems Management, Inc.		7,400.00		80,350.00
Bill	11/01/2024	113766		Water Systems Management, Inc.		7,400.00		87,750.00
Total Licensed Operator Contractor						87,750.00	0.00	87,750.00
Treatment & Land Application - Other								0.00
Bill	01/26/2024	2024-68		Best Way Tree Service, Inc.	snow plowing	260.00		260.00
Total Treatment & Land Application - Other						260.00	0.00	260.00
Total Treatment & Land Application						105,324.64	2,825.01	102,499.63
<b>TOTAL</b>						<b>188,938.66</b>	<b>2,914.93</b>	<b>3,967,747.67</b>

**BOTTLE BAY RECREATIONAL WATER & SEWER DISTRICT  
OPERATION REPORT – NOVEMBER 2024 -**

**LAND APPLICATION - INFORMATION**

7,454,000	Actual volume (gal.) of wastewater land applied in 2012.
7,891,000	Actual volume (gal.) of wastewater land applied in 2013.
7,100,000	Actual volume (gal.) of wastewater land applied in 2014.
6,201,000	Actual volume (gal.) of wastewater land applied in 2015.
5,569,000	Actual volume (gal.) of wastewater land applied in 2016.
7,787,000	Actual volume (gal.) of wastewater land applied in 2017.
4,904,000	Actual volume (gal.) of wastewater land applied in 2018.
3,688,000	Actual volume (gal.) of wastewater land applied in 2019.
5,844,000	Actual volume (gal.) of wastewater land applied in 2020.
4,906,000	Actual volume (gal.) of wastewater land applied in 2021.
4,879,000	Actual volume (gal.) of wastewater land applied in 2022.
6,122,000	Actual volume (gal.) of wastewater land applied in 2023.
7,630,000	Actual volume (gal.) of wastewater land applied in 2024.
18,385,416	Maximum target permitted volume (gal.) of wastewater available for land application.
April – Oct.	Growing season (GS) available for land application of wastewater.

**2024 LAND APPLICATION LOADING ACTIVITY**

<b>OLD PERMIT PRIOR TO IRRIG. EXPANSION</b>	<b>MONTH</b>	<b>IWR*(W/NEW SB) TARGET LOADING</b>	<b>IWR*(W/NEW SB) CALCULATED LOADING</b>	<b>ACTUAL TOTAL LOADING</b>
396,208	April	960,978	960,978	0
1,154,574	May	2,325,098	2,441,077	1,042,000
1,838,652	June	3,297,110	3,727,889	556,000
2,699,166	July	4,876,631	5,080,974	2,308,000
2,250,337	August	3,984,693	4,534,217	2,162,000
1,241,245	September	2,314,053	2,314,053	1,562,000
328,110	October	618,553	618,553	0
9,908,292	<b>TOTALS</b>	<b>18,377,116</b>	<b>19,677,741</b>	<b>7,630,000</b>

\*Irrigation Water Requirement

**COMPARATIVE INFLUENT FLOW DATA**

See attached influent flow data summary chart.

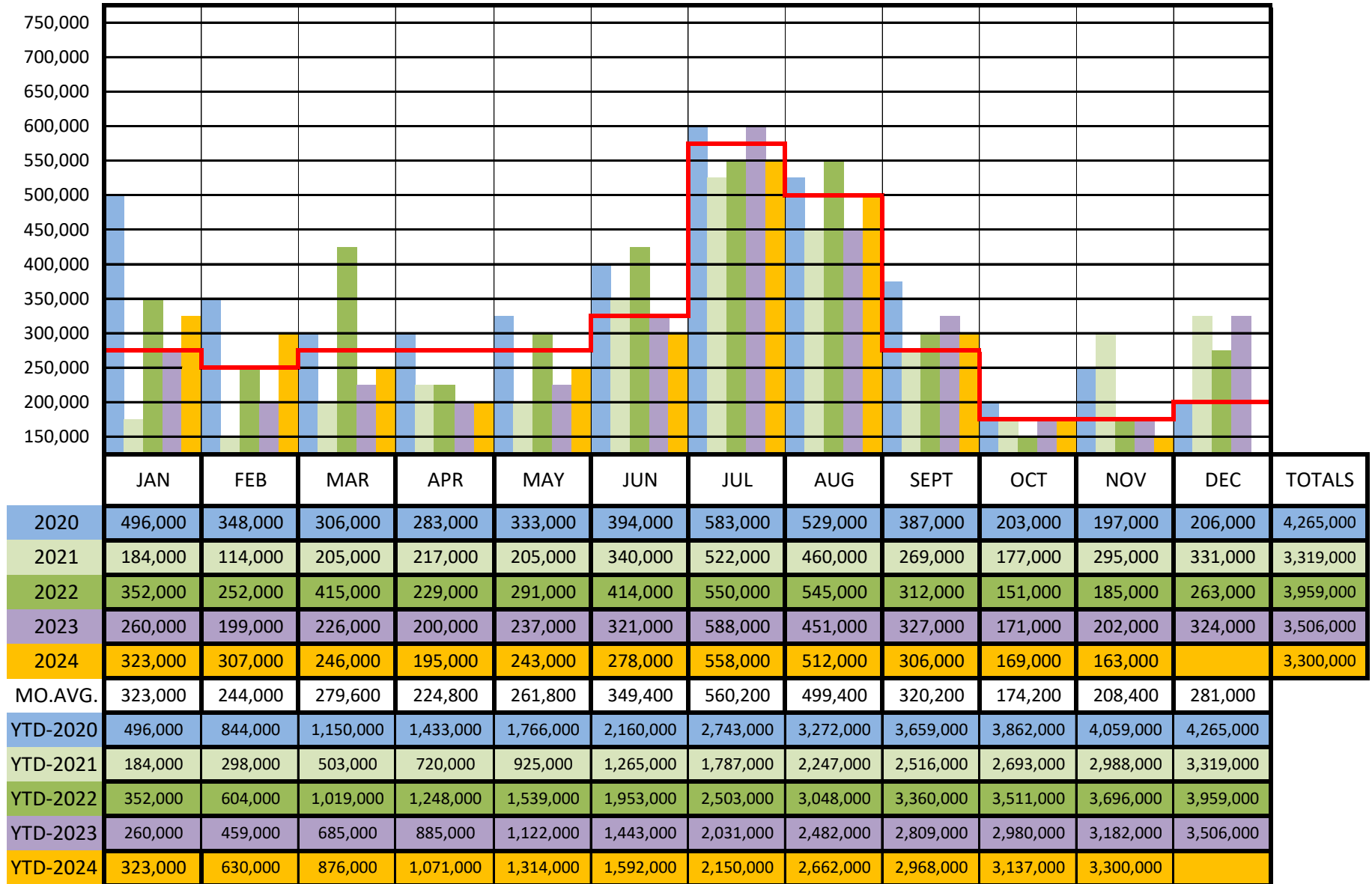
**LAGOON STATUS**

4,060,000 gallons =	Total <u>usable</u> storage volume in aeration lagoon.	<b>5.36</b>	<b>1.3 MG</b>
5,530,000 gallons =	Total <u>usable</u> storage volume in polishing lagoon.	<b>7.73</b>	<b>2.2 MG</b>
<b>9,590,000 gallons</b> =	<b>TOTAL</b> combined available storage volume	<b>13.09</b>	<b>3.5 MG</b>
700,000 gallons =	Estimated volume in aeration lagoon = approx.	17.2%	
650,000 gallons =	Estimated volume in polishing lagoon = approx.	11.8%	
<b>8,240,000 gallons</b> =	<b>TOTAL</b> estimated <u>available</u> storage volume	<b>85.9%</b>	

**SUMMARY**

- Lagoon storage volume appears to be sufficient to handle all influent, including precipitation, through the non-growing season (November through March).
- Land application area appears to be sufficient to handle estimated lagoon storage volume and influent from the growing season (April through October), including precipitation.

## BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT COMPARATIVE INFLUENT FLOW DATA



WATER SYSTEMS MANAGEMENT  
67 WILD HORSE TRAIL  
SANDPOINT, IDAHO 83864  
DATE: 12/13/24

BBRWSD COLLECTIONS REPORT FOR SERVICES PROVIDED IN NOVEMBER 2024:

COLLECTION SYSTEM

PLUMBING: 2

CONTROLS/ ELECTRICAL: 1

FLOAT: 1

TANK:

ORDER CONTROL DEVICES INSTALLED AT AIRVACS :

NEW CONSTRUCTION / INSTALLATION INSPECTIONS MANAGEMENT: 1

INSTALLATION INSPECTIONS : 7

ESCROW INPECTIONS: 0

ISLOATIONS: 5

EEP: MULTIPLE

MAIN LIFT STATION:

ALARM RESPONSE: 1

OTHER: 1 HOOK UP HISTORY RESEARCH (BILL WRIGHT'S SYSTEM IS 1500/500, OK for 6 bedrooms).

AIRVAC'S CHECK CORRECT OPERATION (ON GOING)

ISOLATION VALVE INSTALL/ REPAIR / REPLACE:

TELE CONS: MULTIPLE

LOCATES: MULTIPLE

I&I RESEARCH & MITIGATION: ON GOING

EXERCISE ISOLATION VALVES / AIRVAC VALVES: ON GOING

FACILITIES / EQUIPMENT MAINTENANCE: ON GOING

INVENTORY MANAGEMENT: ON GOING

PERMIT / SITE REVIEW :

POWER OUTAGE RESPONSE:

MAINTENANCE INSPECTIONS: 4

MAIN LINE UPGRADE, CONTROL PANEL, TANK REPLACEMENT UPGRADE / REPLACEMENTS  
(SEE C. I. P. BELOW),

OWNER / CONTRACTOR CONSULTATIONS / SITE VISIT: (MULTIPLE, ON GOING)

MANAGERIAL/ FILING ON GOING

MISCL.

INVENTORY REPLACEMENT

PUMPS, PLUMBING FITTINGS, FLOAT SWITCHES, LOCATE MATERIAL

\*\*\*\*\*

**UPDATE COLLECTION FILES / RECORDS IN MS365 (ONGOING).**  
**REVIEW of RSR'S (ONGOING).**

**THE RSR'S have items listed and methods of installation that are either no longer available or outdated. WSM recommends that the RSR's and related specifications / methods be reviewed and updated to current Standards. (ONGOING)**

**CAPITAL IMPROVEMENT PROGRAM**

5 NEW MAINLINE CONNECTIONS COMPLETED IN NOVEMBER  
(TOTAL OF PROJECTED MAIN LINE CONNECTIONS FOR FY 2024 COMPLETED).

1 NEW CONTROL INSTALLATION COMPLETED IN NOVEMBER

**MAINLINE CONNECTION UPGRADE COST ESTIMATE UPDATE:**

**UPDATED COST PER UNIT (WITHOUT ASPHALT REPAIR):  
ACTUAL COST HAVE BEEN LOWER THAN PROJECTED (LESS THAN \$ 3,500.00  
PER UNIT.**

OLDEST INSTALLED 1972-1990: ~ 79 REMAINING  
FOR THOSE NOT AS OLD BUT INSTALLED WITH SAME TECHNIQUE / MATERIALS AS  
EARLIER CONNECTIONS: ~ 43 REMAINING.  
**ESTIMATED TOTAL: ~ 132 (NEW CORRECTED TOTAL).**