



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT SPECIAL MEETING**

March 31, 2022

The Bottle Bay Recreational Water and Sewer District (BBRWSD) special Board meeting by Zoom was called to order at 4:01 p.m. by Chair Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Rob Behrens, Steve Shearer and Jon Davis. Jack Lensing joined the meeting later in session. Brent Binnall (WSM) was also in attendance.

The agenda called for the deliberation to contract for a “Rate Analysis” and amending the budget for the rate analysis proposed expense and other itemized budget amendments.

Rate Analysis

Bill Berg called the Board Members attention to the details of Sewer Rate Analysis proposed by T-O Engineering contained in the Board Book for this special meeting. There were no questions raised.

2022-09 Rob Behrens made a motion to accept the Sewer Rate Analysis as proposed by T-O Engineering for the amount of \$8,940.00. Jon Davis seconded the motion and it was unanimously approved.

Budget Revision

Bill outlined the proposed amendments to the 2022 budget to include:

1. *Operating Expenses – Administration – Audit Service*: +\$100 for a revised total of \$4,400. The addition reflects actual costs of Audit Services for 2022.
2. *Operating Expenses – Administration – Other Admin. Expenses*: +\$10,000 for a revised total of \$11,000. This addition accounts for the Sewer Rate Analysis to be contracted with T O Engineering.
3. *Operating Expenses - System Repairs & Replacement – Other Repairs*: +\$10,000 for a revised total of \$15,000. This addition accounts for one required new main lift station pump now on order.

Discussions

Brent Binnall discussed the need for a new pump at the main lift station and the status of the remaining pump in our two pump system. The remaining/existing pump is 16 yrs. old. The new replacement pump and installation as proposed by RC Worst & Co. totals \$10,278.

The Board discussed a strategy to order an additional pump given the existing pump’s operating service life, supply chain and logistic concerns as well as increasing costs. It was suggested by Brent Binnall that timing be delayed 3 months to insure a different manufacturing lot from the new pump on order. The Board consensus was to increase “*Other Repairs*” with an amended budget proposal by an additional +\$20,000 to account for an additional second pump to be ordered. The budget was amended to

\$25,000 for "*Other Repairs*". Rob Behrens made a motion to accept the "revised" amended budget and authorize it's publication at the April meeting. Steve Shearer seconded and the motion carried.

With no further business to consider, the special meeting was adjourned at 4:26 p.m.