



**BOTTLE BAY**  
RECREATIONAL WATER & SEWER DISTRICT



**REGULAR**  
**BOARD OF DIRECTORS**  
**MEETING**

**Via Zoom**

**June 18, 2024**

**4:00 pm**

**MEETING AGENDA**

Tuesday, June 18, 2024 4 p.m.

**Meeting is via Zoom**

Invitation is available on District website: [bottlebaydistrict.org](http://bottlebaydistrict.org)

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Public Comments to Board, limited to three minutes per comment
5. Approval of Written Minutes of May 21, 2024 regular meeting (Shearer) – **Action Item**
6. Treasurer’s Report (Davis)
  - YTD and May Financial Reports
  - Status of checking accounts & accounts in Local Government Investment Pool
  - Review paid invoices (invoices attached to agenda email)
7. Discussion: Draft Budget for FY 2025 (Berg & Davis)
8. Operations Report (Hansen)
9. Collections Report (Binnall)
10. Permit and Compliance Matters (Behrens, Binnall) – **Action Items**

HU#	Landowner	Application Received	Deposit Received	Permit Approved	Construction Started	Inspections Underway	Inspections Completed	“As-Built” Received	Remarks
038	Island Vista	✓	✓						\$2,000 deposit
098	Petersen	✓	✓	✓	✓				\$2,000 deposit
101	Ouhi	✓	✓						\$2,000 deposit
147	Chambers								Requested inspection of ADU as just bedroom
152	Olson	✓	✓						\$2,000 deposit
171	Simchuk								Holding for permit application - Idagon
211	Oakley	✓	✓	✓	✓				\$2,000 deposit
309	Audubon LLC	✓	✓						\$2,000 deposit
321	Atteberry	✓	✓	✓	✓	✓			\$2,000 deposit – proper RV pad coupling

11. Resolution to reassign Peter Charvat HU 048 to Lot 1 of Everts’ Paradise and buy-back capitalization fee for Tax 6 (RP57N01W288400A) (Berg) – **Action Item**

12. General Administrative Matters

- Inclusion of Albeni Dam status in Summer Newsletter?
- Summer Party (Houske)
- Website update (Houske)
- Next meeting, Tuesday, July 16, 2024, 4pm via Zoom

13. Adjourn -- STOP VIDEO



**BOTTLE BAY RECREATIONAL  
WATER AND SEWER DISTRICT REGULAR BOARD MEETINGS**

**May, 2024**

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:00 p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Rob Behrens, Julie Houske, Jon Davis and Steve Shearer. Also in attendance were Bob Hansen, Brent Bennall, and RuthAnn Zigler, Recording Secretary. Guests in attendance: Katrina Faulkner.

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Steve Shearer made a motion to approve the April 16, 2024 regular Board meeting minutes as presented. Rob Behrens seconded and the motion carried.

**REPORTS**

**Treasurers Report**

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$71,300.54; Mt. West Bank (8384) account balance is \$3,847.07; LGIP1 account balance is \$87,198.10; and LGIP2 account balance is \$152,463.51.

**Operations Report (April)**

Quantity wise, everything is in good shape. Everything is starting intentionally a bit later this year to make sure there is enough moisture to keep everything damp during the fire season. The irrigation flow meter is being repaired.

**Collections Report (April)**

Status report on capital and other construction projects: 10 pump control upgrades, 10 mainline connection upgrades and two (2) tank replacements are scheduled. Brent was authorized to move forward on the tank replacements and a couple of the pump control upgrades. There are some significant I & I going on at the Bottle Bay Marina which is being addressed.

**Permit & Compliance Matters**

Hookup #26 – No need to have a permit. Walk through will determine if still an ADU.

Hookup #38 – Application and deposit received; will check to see if the will serve letter and permit application have been signed.

Hookup #90 – Application, deposit and “as-built” received; permit approved; construction started; and inspection has been completed. Deposit will be returned.

Hookup #98 – Application and deposit received; permit has been approved; construction has started; tank has been inspected; currently on hold.

Hookup #101 – The building location has been and does not impact the Sewer District.

Hookup #120 – No contact with owner as of this date.

Hookup #152 – Application and deposit received; has not broken ground broken yet; no building application as of this date.

Hookup #204 – Application, deposit and “as-built” received; construction started; inspection completed; return deposit.

Hookup #207 – Nothing to do at this time.

Hookup #211 – Application and deposit received; construction started; keep eyes on this project; owner will be contacted regarding upgrading wiring on the controller.

Hookup #266 – Application, deposit and “as-built” received; construction started; inspection completed; return deposit.

Hookup #293 – Application, deposit and “as-built” received; construction started, inspection completed; return deposit.

Hookup 309 – Application and deposit received; currently on hold.

Hookup #321 – Application and deposit received; construction started; inspection on the way.

Beaver Point hookup: Never been billed for basic and WEP fees, but capitalization fee has been paid. A resolution will be made for the Boards review at their next meeting.

### **General Administrative Matters**

Comment to Corps of Engineers regarding lake level: The Board discussed the issue with the Corps of Engineers wanting to drain the lake in the summer to use for other purposes. As a Board, should we inform our customers of what is being proposed? After discussion, the Board agreed that passing along public information to customers and point them in the direction for information is important to alert them of the situation. It was proposed we put something in the newsletter and also on the website. A draft will be written up and presented for their review prior to publication.

Website update: Looking at options for e-signature for forms on website. Need photos of the district to put on website.

Summer event with Sagle Fire District: It was proposed that we have a community get-to-gather, held at the Fire District in July with food and drinks. The Sagle Fire District would like to participate. A committee will be put together to start making plans.

Next meeting: The next meeting is scheduled for Tuesday, June 18, 2024 at 4:00 p.m. by Zoom.

### **ADJOURNMENT**

The meeting was adjourned at 5:14 p.m.

10:54 AM

06/14/24

Cash Basis

## Bottle Bay Water & Sewer District Operational Income/Expenses - Budget vs. Actual

Unaudited

	May 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Non-Operating Revenue</b>				
Interest Income	1,031.15	250.00	781.15	412.5%
Property Tax Levy	932.02	0.00	932.02	100.0%
WEP Sinking Fund	12,112.43	8,618.00	3,494.43	140.5%
<b>Total Non-Operating Revenue</b>	14,075.60	8,868.00	5,207.60	158.7%
<b>Operating Revenues</b>				
County Certified Payments	15.33	108.00	-92.67	14.2%
Permit Fees & Other Charges	2,522.13	333.00	2,189.13	757.4%
System Operation Fees-Serviced	19,916.46	14,886.00	5,030.46	133.8%
System Maintenance Fees-Basic	15,275.86	11,043.00	4,232.86	138.3%
<b>Total Operating Revenues</b>	37,729.78	26,370.00	11,359.78	143.1%
<b>Total Income</b>	51,805.38	35,238.00	16,567.38	147.0%
<b>Gross Profit</b>	51,805.38	35,238.00	16,567.38	147.0%
<b>Expense</b>				
<b>Administration</b>				
Information Services	120.00	250.00	-130.00	48.0%
Recording Sec	150.00	317.00	-167.00	47.3%
Accounting	1,768.75	1,000.00	768.75	176.9%
Legal Services	0.00	92.00	-92.00	0.0%
Administration - Other	216.36	342.00	-125.64	63.3%
<b>Total Administration</b>	2,255.11	2,001.00	254.11	112.7%
<b>System Repairs &amp; Replacement</b>				
General Maintenance & Repair	931.47	2,700.00	-1,768.53	34.5%
Supplies, Pumps & Equipment	0.00	1,713.00	-1,713.00	0.0%
Capital Improvements	2,965.64	2,177.00	788.64	136.2%
<b>Total System Repairs &amp; Replacement</b>	3,897.11	6,590.00	-2,692.89	59.1%
<b>System Operation</b>				
Utilities	529.16	633.00	-103.84	83.6%
Operating Chemicals	1,082.37	350.00	732.37	309.2%
Licensed Operator Contractor	7,400.00	7,450.00	-50.00	99.3%
License Compliance & Testing	3,070.00	800.00	2,270.00	383.8%
Vehicle Expense	206.59	250.00	-43.41	82.6%
System Operation - Other	0.00	183.33	-183.33	0.0%
<b>Total System Operation</b>	12,288.12	9,666.33	2,621.79	127.1%
<b>Other Expenses</b>				
White Property Expenses	1,500.00	1,500.00	0.00	100.0%
<b>Total Other Expenses</b>	1,500.00	1,500.00	0.00	100.0%
<b>Total Expense</b>	19,940.34	19,757.33	183.01	100.9%
<b>Net Ordinary Income</b>	31,865.04	15,480.67	16,384.37	205.8%
<b>Net Income</b>	<b>31,865.04</b>	<b>15,480.67</b>	<b>16,384.37</b>	<b>205.8%</b>

10:52 AM

06/14/24

Cash Basis

**Bottle Bay Water & Sewer District**  
**Operational Income/Expenses - Budget vs. Actual**  
**Unaudited**

	Dec '23 - May 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Non-Operating Revenue</b>				
Interest Income	6,350.37	1,500.00	4,850.37	423.4%
Property Tax Levy	24,487.24	17,500.00	6,987.24	139.9%
WEP Sinking Fund	35,212.94	35,410.00	-197.06	99.4%
<b>Total Non-Operating Revenue</b>	66,050.55	54,410.00	11,640.55	121.4%
<b>Operating Revenues</b>				
County Certified Payments	21.15	652.00	-630.85	3.2%
Permit Fees & Other Charges	4,066.93	2,002.00	2,064.93	203.1%
System Operation Fees-Serviced	57,039.62	54,508.00	2,531.62	104.6%
System Maintenance Fees-Basic	44,835.43	45,465.00	-629.57	98.6%
<b>Total Operating Revenues</b>	105,963.13	102,627.00	3,336.13	103.3%
<b>Total Income</b>	172,013.68	157,037.00	14,976.68	109.5%
<b>Gross Profit</b>	172,013.68	157,037.00	14,976.68	109.5%
<b>Expense</b>				
<b>Administration</b>				
Information Services	497.00	1,500.00	-1,003.00	33.1%
Recording Sec	975.00	1,898.00	-923.00	51.4%
Accounting	7,225.00	6,000.00	1,225.00	120.4%
Legal Services	0.00	548.00	-548.00	0.0%
Insurance	2,379.00	2,200.00	179.00	108.1%
Administration - Other	1,543.80	2,048.00	-504.20	75.4%
<b>Total Administration</b>	12,619.80	14,194.00	-1,574.20	88.9%
<b>System Repairs &amp; Replacement</b>				
General Maintenance & Repair	3,616.93	14,604.00	-10,987.07	24.8%
Supplies, Pumps & Equipment	1,692.62	9,266.00	-7,573.38	18.3%
Capital Improvements	2,965.64	11,775.00	-8,809.36	25.2%
<b>Total System Repairs &amp; Replacement</b>	8,275.19	35,645.00	-27,369.81	23.2%
<b>System Operation</b>				
Utilities	3,607.43	3,802.00	-194.57	94.9%
Operating Chemicals	1,082.37	2,100.00	-1,017.63	51.5%
Licensed Operator Contractor	43,350.00	44,700.00	-1,350.00	97.0%
License Compliance & Testing	3,750.00	4,800.00	-1,050.00	78.1%
Vehicle Expense	2,190.96	1,500.00	690.96	146.1%
System Operation - Other	260.00	1,100.02	-840.02	23.6%
<b>Total System Operation</b>	54,240.76	58,002.02	-3,761.26	93.5%
<b>Other Expenses</b>				
White Property Expenses	9,000.00	9,000.00	0.00	100.0%
<b>Total Other Expenses</b>	9,000.00	9,000.00	0.00	100.0%
<b>Total Expense</b>	84,135.75	116,841.02	-32,705.27	72.0%
<b>Net Ordinary Income</b>	87,877.93	40,195.98	47,681.95	218.6%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>Non-Operating Expenses</b>				
Interest Expense	13,476.01	13,550.00	-73.99	99.5%
<b>Total Non-Operating Expenses</b>	13,476.01	13,550.00	-73.99	99.5%
<b>Total Other Expense</b>	13,476.01	13,550.00	-73.99	99.5%
<b>Net Other Income</b>	-13,476.01	-13,550.00	73.99	99.5%
<b>Net Income</b>	<b>74,401.92</b>	<b>26,645.98</b>	<b>47,755.94</b>	<b>279.2%</b>

Date 5/31/24 Page 1  
Primary Account XXXXXXXXXXXXX8384

\*\*\*\*\*EXCLUDE-Email  
210007 0.4401 EX 0.000  
BOTTLE BAY RECREATIONAL WATER & SEWER  
DISTRICT WASTEWATER EXPANSION PROJECT  
PO BOX 304  
SAGLE ID 83860-0304

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: BOTTLE BAY RECREATIONAL WATER & SEWER  
DISTRICT WASTEWATER EXPANSION PROJECT

On June 1st, Totally Free Business Checking transaction limitations will change from 3,000 to 200 items per statement cycle. Items include all debits, credits, and deposited items. If the account exceeds 200 items, or exceeds total cash and coin deposits, withdrawals, and change orders over \$10,000 per statement cycle, the account may be changed to Simply Business Checking which includes additional fees.

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX8384	Statement Dates	5/01/24 thru 6/02/24
Previous Balance	3,847.07	Days in the statement period	33
1 Deposits/Credits	4,590.78	Average Ledger	5,794.67
Checks/Debits	.00	Average Collected	5,794.67
Service Charge	.00		
Interest Paid	.00		
Ending Balance	8,437.85		

Deposits and Additions

Date	Description		Deposits
5/20	BOTTLE BAY REC WEP Xfr		4,590.78
		PPD	
	Bottle Bay WEP		

Daily Balance Information

Date	Balance	Date	Balance
5/01	3,847.07	5/20	8,437.85



Date 5/31/24 Page 1  
Primary Account XXXXXXXXXXXXX2094

\*\*\*\*\*EXCLUDE-Email  
210006 0.7603 EX 0.000  
BOTTLE BAY RECREATIONAL WATER & SEWER  
DISTRICT  
PO BOX 304  
SAGLE ID 83860-0304

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: BOTTLE BAY RECREATIONAL WATER & SEWER  
DISTRICT

On June 1st, Totally Free Business Checking transaction limitations will change from 3,000 to 200 items per statement cycle. Items include all debits, credits, and deposited items. If the account exceeds 200 items, or exceeds total cash and coin deposits, withdrawals, and change orders over \$10,000 per statement cycle, the account may be changed to Simply Business Checking which includes additional fees.

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	7
Account Number	XXXXXXXXXXXX2094	Statement Dates	5/01/24 thru 6/02/24
Previous Balance	71,300.54	Days in the statement period	33
7 Deposits/Credits	53,874.23	Average Ledger	87,471.09
13 Checks/Debits	26,879.48	Average Collected	87,471.09
Service Charge	.00		
Interest Paid	.00		
Ending Balance	98,295.29		

Deposits and Additions

Date	Description	Deposits
5/03	DDA Regular Deposit	9,130.75
5/09	DDA Regular Deposit	4,400.50
5/17	DDA Regular Deposit	4,890.88
5/20	BOTTLE BAY REC PAYMENTS PPD	28,232.00
	Bottle Bay	
5/24	DDA Regular Deposit	3,890.10
5/28	BOTTLE BAY REC PAYMENTS PPD	1,904.00
	Bottle Bay	
5/31	DDA Regular Deposit	1,426.00

Debits and withdrawals

Date	Description	withdrawals
5/01	Bill Paid-JAMES WHITE Conf #16	1,500.00-

TOTALLY FREE BUSINESS CHECKING XXXXXXXXXXXXX2094 (Continued)

Debits and Withdrawals

Date	Description	Withdrawals
5/10	AVISTA COM AUTOP BILL PAY CCD 18466289771 031101115457528	529.16-
5/17	Bill Paid-CONSOLIDATED SUPPLY COMPANY Conf #174	1,082.37-
5/20	BOTTLE BAY REC WEP Xfr PPD	4,590.78-
5/20	Bottle Bay Operation BOTTLE BAY REC AP PPD	13,510.67-
5/21	Chargeback/Return Deposit Item	270.00-
5/23	Thunder Ranch 292970820008826 Invalid Account Number	1,904.00-
5/24	Bill Paid-RANDY FRISCH Conf #1 76	400.00-
5/24	Bill Paid-JAY NACCARATO Conf # 177	1,400.00-
5/24	Bill Paid-ALEX MAY Conf #179	1,400.00-
5/24	CHECK 500053 VISA	60.00-
5/28	CHECK 500052 CO-OP SUPPLY	220.50-
5/31	Cash Management Monthly Fee	12.00-

Checks in Number Order

5/28	500052	220.50	5/24	500053	60.00
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\* Denotes missing check numbers

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
5/01	69,800.54	5/17	86,611.14	5/24	95,197.79
5/03	78,931.29	5/20	96,741.69	5/28	96,881.29
5/09	83,331.79	5/21	96,471.69	5/31	98,295.29
5/10	82,802.63	5/23	94,567.69		



# OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

## LGIP Monthly Statement

### Bottle Bay Water & Sewer District

Jon Davis  
P.O. Box 304  
Sagle, Idaho 83860

### Statement Period

5/1/2024 through 5/31/2024

### Summary

<b>Beginning Balance</b>	\$87,198.10	<b>Fund Number</b>	3613
<b>Contributions</b>	\$375.17	<b>Distribution Yield</b>	5.1734%
<b>Withdrawals</b>	\$0.00	<b>May Accrued Interest</b>	\$384.78
<b>Ending Balance</b>	\$87,573.27	<b>Average Daily Balance</b>	\$87,573.27

### Detail

Date	Activity	Status	Type	Amount	Balance
05/01/2024	Beginning Balance				\$87,198.10
05/01/2024	Contribution	Processed	April Reinvestment	\$375.17	\$87,573.27
05/31/2024	Ending Balance				\$87,573.27

Although every effort is made by the Idaho State Treasurer's Office to supply current and accurate information on this monthly statement, it is the responsibility of your agency to verify the enclosed information and report any discrepancies to the Fund Administrator. Please review your statement and report discrepancies within thirty days of the date of this statement.

An investment in the LGIP is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency. Although the LGIP seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the LGIP.



# OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

## LGIP Monthly Statement

### Bottle Bay Water & Sewer District

Jon Davis  
P.O. Box 304  
Sagle, Idaho 83860

### Statement Period

5/1/2024 through 5/31/2024

### Summary

<b>Beginning Balance</b>	\$152,463.51	<b>Fund Number</b>	2660
<b>Contributions</b>	\$655.98	<b>Distribution Yield</b>	5.1733%
<b>Withdrawals</b>	\$0.00	<b>May Accrued Interest</b>	\$672.77
<b>Ending Balance</b>	\$153,119.49	<b>Average Daily Balance</b>	\$153,119.49

### Detail

Date	Activity	Status	Type	Amount	Balance
05/01/2024	Beginning Balance				\$152,463.51
05/01/2024	Contribution	Processed	April Reinvestment	\$655.98	\$153,119.49
05/31/2024	Ending Balance				\$153,119.49

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**Bottle Bay Water & Sewer District**  
**Check Detail**  
 May 22 through June 18, 2024

Type	Num	Date	Name	Account	Paid Amount
<b>Check</b>		<b>05/31/2024</b>		<b>Mountain West Bank</b>	
				Administration	-12.00
TOTAL					-12.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>06/17/2024</b>	<b>Andrew T. Platte, CPA</b>	<b>Mountain West Bank</b>	
Bill	10841	05/31/2024		Accounting	-881.25
				Administration	-0.68
TOTAL					-881.93
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>06/17/2024</b>	<b>KG &amp; T Septic</b>	<b>Mountain West Bank</b>	
Bill	42417	05/20/2024		General Maintenanc...	-600.00
TOTAL					-600.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>06/17/2024</b>	<b>Practical Mechanics</b>	<b>Mountain West Bank</b>	
Bill	20240...	06/12/2024		Capital Improvements	-1,687.00
Bill	20240...	05/25/2024		Capital Improvements	-1,515.00
TOTAL					-3,202.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>06/17/2024</b>	<b>R.C. Worst</b>	<b>Mountain West Bank</b>	
Bill	342568	04/30/2024		Supplies, Pumps & ...	-2,796.76
Bill	343531	05/30/2024		Supplies, Pumps & ...	-5,815.14
Bill	343532	05/30/2024		Supplies, Pumps & ...	-343.33
TOTAL					-8,955.23
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>06/17/2024</b>	<b>RuthAnn Zigler</b>	<b>Mountain West Bank</b>	
Bill		06/01/2024		Recording Sec	-150.00
TOTAL					-150.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>06/17/2024</b>	<b>Streamline</b>	<b>Mountain West Bank</b>	
Bill	589E0...	06/01/2024		Information Services	-1,440.00
TOTAL					-1,440.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>06/17/2024</b>	<b>Water Systems Management, Inc.</b>	<b>Mountain West Bank</b>	
Bill	113412	06/01/2024		Licensed Operator C...	-7,400.00
				License Compliance ...	-450.00
				Supplies, Pumps & ...	-9,500.00
				General Maintenanc...	-742.00
				Supplies, Pumps & ...	-124.03
TOTAL					-18,216.03
<b>Check</b>	<b>AUTO</b>	<b>06/05/2024</b>	<b>Avista Utilities</b>	<b>Mountain West Bank</b>	
				Utilities	-568.03
TOTAL					-568.03

**Bottle Bay Water & Sewer District  
Check Detail  
May 22 through June 18, 2024**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>BILLP...</b>	<b>06/14/2024</b>	<b>Co-Op Supply</b>	<b>Mountain West Bank</b>	
Bill	39220	05/01/2024		Supplies, Pumps & ...	-49.99
Bill	39353	05/02/2024		Vehicle Expense	-70.97
Bill	39363	05/02/2024		Supplies, Pumps & ...	-10.54
Bill	30717	05/11/2024		Supplies, Pumps & ...	-60.95
Bill	30727	05/11/2024		Supplies, Pumps & ...	-76.08
Bill	76166	05/15/2024		Supplies, Pumps & ...	-15.99
Bill	31388	05/17/2024		Supplies, Pumps & ...	-49.40
Bill	31625	05/18/2024		Supplies, Pumps & ...	-58.24
Bill	76966	05/20/2024		Vehicle Expense	-67.71
Bill	77441	05/26/2024		Supplies, Pumps & ...	-53.97
TOTAL					-513.84
<b>Bill Pmt -Check</b>	<b>BILLP...</b>	<b>06/14/2024</b>	<b>Consolidated Supply Co.</b>	<b>Mountain West Bank</b>	
Bill	11931...	05/29/2024		Operating Chemicals	-581.19
TOTAL					-581.19
<b>Bill Pmt -Check</b>	<b>BILLP...</b>	<b>06/14/2024</b>	<b>Visa</b>	<b>Mountain West Bank</b>	
Bill	May 2...	06/14/2024		Mountain West Bank...	-3,025.64
TOTAL					-3,025.64
<b>Check</b>	<b>ECHE...</b>	<b>05/24/2024</b>	<b>Frisch, Randy &amp; Suzanne</b>	<b>Mountain West Bank</b>	
				Inspection Deposits	-1,000.00
				Permit Fees & Other...	600.00
TOTAL					-400.00
<b>Check</b>	<b>ECHE...</b>	<b>05/24/2024</b>	<b>Naccarato:Fraser Estates II, LLC</b>	<b>Mountain West Bank</b>	
				Inspection Deposits	-2,000.00
				Permit Fees & Other...	600.00
TOTAL					-1,400.00
<b>Check</b>	<b>ECHE...</b>	<b>05/24/2024</b>	<b>Green, Patrick</b>	<b>Mountain West Bank</b>	
				Inspection Deposits	-2,000.00
				Permit Fees & Other...	600.00
TOTAL					-1,400.00
<b>Check</b>	<b>ECHE...</b>	<b>05/24/2024</b>	<b>May, Alex &amp; Sasha</b>	<b>Mountain West Bank</b>	
				Inspection Deposits	-2,000.00
				Permit Fees & Other...	600.00
TOTAL					-1,400.00
<b>Check</b>	<b>EFT</b>	<b>06/01/2024</b>	<b>White Living Trust</b>	<b>Mountain West Bank</b>	
				White Property Expe...	-1,500.00
TOTAL					-1,500.00



BOTTLE BAY W AND S BL ACCT  
Account number ending in 2934

**ACCOUNT SUMMARY**

Credit Limit	\$5,000.00
Credit Available	\$1,974.00
Statement Closing Date	May 28, 2024
Days in Billing Cycle	32
Previous Balance	\$60.00
- Payments & Credits	\$60.00
+ Purchases & Other Charges	\$3,025.64
<b>+ FEE CHARGED</b>	<b>\$0.00</b>
<b>+ INTEREST CHARGED</b>	<b>\$0.00</b>
= New Balance	\$3,025.64

**PAYMENT INFORMATION**

New Balance	\$3,025.64
<b>Minimum Payment Due</b>	<b>\$90.77</b>
<b>Payment Due Date</b>	<b>June 22, 2024</b>

Questions? Call Card Support 833-996-1461  
Or write: PO Box 21077, Billings MT 59104-1077  
Or Email: Inquiry@BusinessCardSupport.com

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

**TRANSACTIONS**

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			<b>FEE'S</b>	
			<b>TOTAL FEES FOR THIS PERIOD</b>	<b>0.00</b>
			<b>INTEREST CHARGED</b>	
			<b>TOTAL INTEREST FOR THIS PERIOD</b>	<b>0.00</b>
			<b>TOTAL XXXXXXXXXXXX 2094</b>	<b>\$60.00-</b>
05/24	05/24	7496656H100XV1SN0	PAYMENT - THANK YOU	60.00-
		<b>WILLIAM BERG</b>	<b>TOTAL XXXXXXXXXXXX 2110</b>	<b>\$60.00</b>
05/05	05/06	2420429GE0038LBFF	Microsoft G045194073 800-6427676 WA	60.00
			MCC: 5045 MERCHANT ZIP: 98052	
		<b>SUSAN SHEA</b>	<b>TOTAL XXXXXXXXXXXX 2128</b>	<b>\$2,965.64</b>
05/01	05/02	2449216GA0016QNEB	AMPED PUMP & CONTRO... WWW.AMPEDPUMP ID	2,965.64
			MCC: 1731 MERCHANT ZIP: 83856	

Please detach bottom portion and submit with payment using enclosed envelope



Mountain West Bank  
PO Box 2360  
Omaha NE 68103-2360

**PAYMENT INFORMATION**

Account number ending in	2934
<b>Payment Due Date</b>	<b>June 22, 2024</b>
<b>New Balance</b>	<b>\$3,025.64</b>
Minimum Payment Due	\$90.77
Past Due Amount	\$0.00

Make Check  
Payable to:

Amount Enclosed:

\$
----

BOTTLE BAY W AND S BL ACCT  
PO BOX 304  
SAGLE ID 83860-0304

Visa  
PO Box 17350  
Denver CO 80217-7350

**Note to Board on FY 2025 Budget Discussion**

**From: Bill Berg and Jon Davis**

June 13,2024

Attached is a draft budget for FY 2025. We discuss it in June; at the July meeting we vote to publish a budget; at the August meeting we hold a public hearing and adopt the budget. The attached budget proposes no fee increase and follows our adopted policy on funding capital improvement.

**Capital Improvement and Reserve Policy.** In July, 2022, we adopted Policy 008, which states that we will annually fund depreciation adjusted for inflation. The policy requires us to spend \$55,000 on Capital Improvements in FY 2025. Under the policy, we are required to maintain in checking & savings a minimum of “four-months of average annual operating expenses.” The policy thus requires us to maintain a minimum of \$70,000 in checking and savings in the FY 2025 budget. So, obviously, unless we have excess savings – a “buffer” – we will have to raise fees to fund capital improvements. Eventually, the “buffer” will run out.

**The ”Buffer.”** We estimate our “buffer” – excess savings – for FY 2025 at \$46,000. We can deficit spend up to that amount. We can’t deficit budget over that amount because it would reduce our savings below policy.

Below are some alternative budget options for discussion. The attached draft budget reflects Option One.

**Option One – Use most of the “buffer” without increasing fees.**

- No Fee increase
- \$55,000 for capital improvement
- \$40,000 deficit spending
- Reduces “buffer” from \$46,000 to \$6,000.

**Option Two – Increase fees by \$1/month**

- 4.2% fee increase (Basic fee increases by \$1.00/mo, from \$24 to \$25)
- \$55,000 for capital improvement
- \$36,000 deficit spending
- Reduces “buffer” from \$46,000 to \$10,000.

**Option Three – Increase fees by \$2/month**

- 8.3% fee increase (Basic fee increases by \$2.00/mo, from \$24 to \$26)
- \$55,000 for capital improvement
- \$33,000 deficit spending
- Reduces “buffer” from \$46,000 to \$13,000.



**Option Four – Budget 50% of Capital Improvement Policy**

No fee Increase

\$27,500 for Capital Improvement

\$12,500 deficit spending

Reduces “buffer” from \$46,000 to \$33,500.

**Option Five – Budget 75% of Capital Improvement Policy**

No fee increase

\$41,000 for Capital Improvement

\$26,000 deficit spending

Reduces “buffer” from \$46,000 to \$20,000.

DRAFT BUDGET FY 2025				
	FY2025	FY2024	FY 2023	FY 2022
	Budget	Budget	Actual	Actual
Item				
<b>Revenues</b>				
Basic Fee Income	86,688	87,000	76,856	75,825
System Service Fee Income	115,920	113,200	109,323	87,015
WEP Sinking Fund Income	72,240	72,500	73,607	67,850
Property Tax Levy	34,128	35,000	35,268	34,615
County Payments	500	1,300	436	2,000
Interest & Investment Income	10,000	3,000	10,936	250
Inspection Fees, Fines and Other Revenue	2,500	4,100	3,057	10,000
<b>Total Revenues</b>	<b>321,976</b>	<b>316,100</b>	<b>309,483</b>	<b>277,555</b>
<b>Operating Expenses</b>				
<b>Administration</b>				
Recording Secretary	1,800	3,800	1,800	1,500
Accounting Services	14,000	12,000	17,122	10,000
Audit Services	6,750	9,800	6,500	4,400
Legal Services	1,000	1,100	143	1,500
Insurance	2,500	2,200	2,069	1,920
Information Services	4,910	3,000	2,750	2,225
Other Administrative Expenses	2,000	4,100	1,569	12,500
<b>Sub-Total Administration Expenses</b>	<b>32,960</b>	<b>36,000</b>	<b>31,953</b>	<b>34,045</b>
<b>Treatment and Land Application</b>				
Licensed Operator Contract (WSM, Inc.)	92,100	89,400	81,850	78,600
Other Consultant Services	1,000	1,200		
License Compliance & Testing	10,000	9,600	4,975	6,400
Operating Chemicals	4,500	4,200	5,319	2,800
Other Treatment Expenses	1,000	1,200	1,352	
<b>Sub-Total Processing &amp; Land Application Expenses</b>	<b>108,600</b>	<b>105,600</b>	<b>93,496</b>	<b>87,800</b>
<b>Collection System</b>				
Supplies, Pumps & Other Equipment	25,000	23,600	14,445	21,500
General Maintenance & Repair	38,000	37,200	62,770	34,500
Utilities	5,000	7,600	3,935	5,700
Vehicle Expenses	3,000	3,000	3,233	2,000
<b>Sub-Total Collection System Expenses</b>	<b>74,000</b>	<b>71,400</b>	<b>84,383</b>	<b>63,700</b>
<b>Total Operating Expenses</b>	<b>215,560</b>	<b>213,000</b>	<b>209,832</b>	<b>185,545</b>
<b>Capital Expenses</b>				
Debt Service - DEQ Loan	73,384	73,400	73,384	73,384
Debt Service - White Property Loan	18,000	18,000	18,000	18,000
Capital Replacement & Improvement	45,000	20,000	58,388	19,000
Unscheduled Capital Projects	10,000	10,000	11,685	7,000
<b>Total Capital Expenses</b>	<b>146,384</b>	<b>121,400</b>	<b>161,457</b>	<b>117,384</b>
<b>Total Operating &amp; Capital Expenses</b>	<b>361,944</b>	<b>334,400</b>	<b>371,289</b>	<b>302,929</b>
<b>Total Net Operating &amp; Non-Operating Income</b>	<b>(39,968)</b>	<b>(18,300)</b>	<b>(61,806)</b>	<b>(25,374)</b>
<b>Transfer from Contingency Reserve</b>	<b>39,968</b>	<b>18,300</b>	<b>61,806</b>	<b>25,374</b>
Depreciation (Non-Cash Expenditure)	96,200	96,200	96,153	96,153

3.5% increase for  
calendar yr 2025

**Policy Number 008**

**Capital Improvement and Reserve Policy**

**Resolution 2022-19 (July 25, 2022)**

**Resolve**, the District shall, over the next five years, annually budget for capital rehabilitation and replacement in the annual amount of **\$51,636 adjusted annually for inflation**; and

**Further Resolve**, the District shall reduce its total savings and checking account balance, over the five-year period, to a minimum of four-months of average annual operating expenses (the average beginning with FY 2021) plus one-year of capital rehabilitation and replacement.

**BOTTLE BAY RECREATIONAL WATER & SEWER DISTRICT  
OPERATION REPORT – MAY 2024 -**

**LAND APPLICATION - INFORMATION**

7,454,000	Actual volume (gal.) of wastewater land applied in 2012.
7,891,000	Actual volume (gal.) of wastewater land applied in 2013.
7,100,000	Actual volume (gal.) of wastewater land applied in 2014.
6,201,000	Actual volume (gal.) of wastewater land applied in 2015.
5,569,000	Actual volume (gal.) of wastewater land applied in 2016.
7,787,000	Actual volume (gal.) of wastewater land applied in 2017.
4,904,000	Actual volume (gal.) of wastewater land applied in 2018.
3,688,000	Actual volume (gal.) of wastewater land applied in 2019.
5,844,000	Actual volume (gal.) of wastewater land applied in 2020.
4,906,000	Actual volume (gal.) of wastewater land applied in 2021.
4,879,000	Actual volume (gal.) of wastewater land applied in 2022.
6,122,000	Actual volume (gal.) of wastewater land applied in 2023.
18,385,416	Maximum target permitted volume (gal.) of wastewater available for land application in 2023.
April – Oct.	Growing season (GS) available for land application of wastewater.

**2024 LAND APPLICATION LOADING ACTIVITY**

<b>OLD PERMIT PRIOR TO IRRIG. EXPANSION</b>	<b>MONTH</b>	<b>IWR*(W/NEW SB) TARGET LOADING</b>	<b>IWR*(W/NEW SB) CALCULATED LOADING</b>	<b>ACTUAL TOTAL LOADING</b>
396,208	April	960,978	960,978	0
1,154,574	May	2,325,098	2,333,399	1,042,000
1,838,652	June	3,297,110	3,297,110	0
2,699,166	July	4,876,631	4,876,631	0
2,250,337	August	3,984,693	3,984,693	0
1,241,245	September	2,314,053	2,314,053	0
328,110	October	618,553	618,553	0
9,908,292	<b>TOTALS</b>	<b>18,377,116</b>	<b>18,385,417</b>	<b>1,042,000</b>

\*Irrigation Water Requirement

**COMPARATIVE INFLUENT FLOW DATA**

See attached influent flow data summary chart.

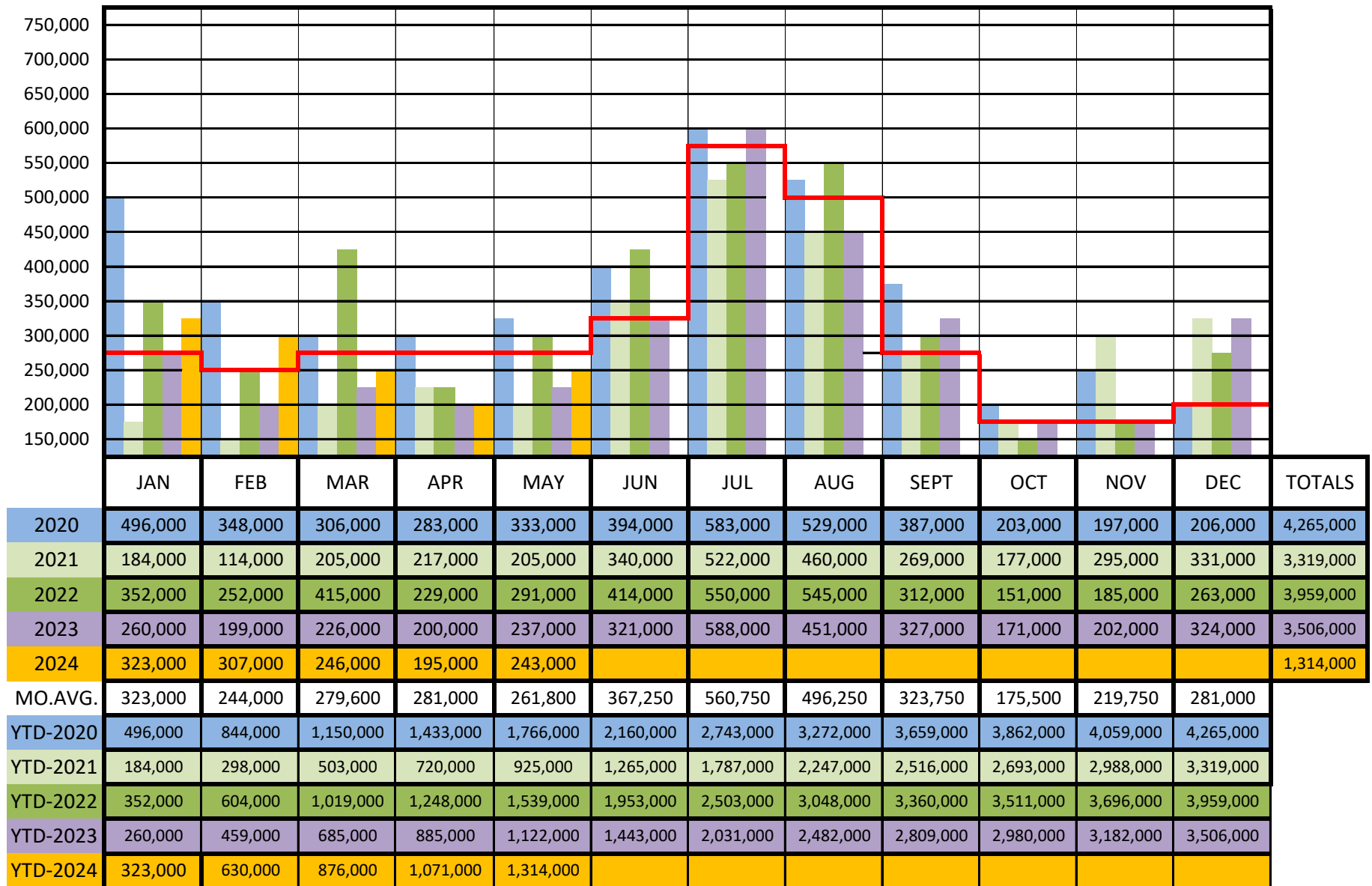
**LAGOON STATUS**

4,060,000 gallons =	Total <u>usable</u> storage volume in aeration lagoon.	<b>5.36</b>	<b>1.3 MG</b>
5,530,000 gallons =	Total <u>usable</u> storage volume in polishing lagoon.	<b>7.73</b>	<b>2.2 MG</b>
<b>9,590,000 gallons</b> =	<b>TOTAL</b> combined available storage volume	<b>13.09</b>	<b>3.5 MG</b>
2,500,000 gallons =	Estimated volume in aeration lagoon = approx.	61.6%	
3,500,000 gallons =	Estimated volume in polishing lagoon = approx.	62.3%	
<b>3,590,000 gallons</b> =	<b>TOTAL</b> estimated <u>available</u> storage volume	<b>37.4%</b>	

**SUMMARY**

- Lagoon storage volume appears to be sufficient to handle all influent, including precipitation, through the non-growing season (November through March).
- Land application area appears to be sufficient to handle estimated lagoon storage volume and influent from the growing season (April through October), including precipitation.

## BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT COMPARATIVE INFLUENT FLOW DATA



WATER SYSTEMS MANAGEMENT  
67 WILD HORSE TRAIL  
SANDPOINT, IDAHO 83864  
DATE: 6/13/24

**BBRWSD COLLECTIONS REPORT FOR SERVICES PROVIDED IN MAY 2024:**

**COLLECTION SYSTEM**

**SERVICE CALLS**

PUMP REPLACEMENT: 4

PLUMBING: 3 FROZEN / BFREAKAGE

CONTROLS/ ELECTRICAL:

FLOAT: 1

TANK:

ORDER CONTROL DEVICES INSTALLED AT AIRVACS :

NEW CONSTRUCTION / INSTALLATION INSPECTIONS MANAGEMENT:

INSTALLATION INSPECTIONS :

ESCROW INSPECTIONS: 0

ISOLATIONS:

EEP:

MAIN LIFT STATION:

ALARMS: 2

OTHER:

AIRVACS CHECK CORRECT OPERATION (ON GOING)

ISOLATION VALVE INSTALL/ REPAIR / REPLACE:

MAIN LINE CONNECTIONS: (

CONTRACTOR / PROPERTY OWNER PROJECT MANAGEMENT:

TELE CONS: MULTIPLE

LOCATES: 4

I&I RESEARCH & MITIGATION: ON GOING

EXERCISE ISOLATION VALVES / AIRVAC VALVES: ON GOING

FACILITIES / EQUIPMENT MAINTENANCE: ON GOING

INVENTORY MANAGEMENT: ON GOING

PERMIT / SITE REVIEW :

POWER OUTAGE RESPONSE:

MAINTENANCE INSPECTIONS: 1

LOCATING SITES FOR MAIN LINE UPGRADE, CONTROL PANEL, TANK REPLACEMENT UPGRADE / REPLACEMENTS (SEE C. I. P. BELOW),

OWNER / CONTRACTOR CONSULTATIONS / SITE VISIT: (MULTIPLE, ON GOING)

MANAGERIAL / FILING ON GOING

**CAPITAL IMPROVEMENT PROGRAM:**

**Planning for Main Line Connection Upgrades 2024** (10 TENTATIVELY SCHEDULED)

*Located MLC's on Bay Dr. E. Bottle Bay Rd. Bottle Bay Rd.*

**Planning for Pump Control Upgrades 2024**

*Locate Controls that need to be upgraded and determine method (10 TENTATIVELY SCHEDULED, 2 COMPLETED)*

**Locate / Planning for Tank Replacements 2024** (2 SCHEDULED)

*determine Locations and methods TOWNSEND, WOLF*

ORDERED TANK WITH DRIVABLE LID (FROM BCP) FOR TOWNSEND 415 BAY DRIVE. CO-ORDINATION. WITH AARON VIERRA, (GROUND WATER LEVEL TOO HIGH UNTIL JUNE 5.

**William Berg**

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**From:** John.Simchuk@eatonvanceus.com  
**Sent:** Wednesday, June 12, 2024 9:56 AM  
**To:** William Berg  
**Cc:** Rob Behrens; brent.binnall@gmail.com; susan@plattecpa.com  
**Subject:** RE: [EXTERNAL] HU 171, Lot 3 Sourdough Pt, 171 E. Shoreline Lane

Hi Bill,

Thank you very much for the note. I've forwarded it to Idagon. I'm sure they'll reach out if they have any questions.

Best, John

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**From:** William Berg <billb@bbsewer.org>  
**Sent:** Wednesday, June 12, 2024 9:06 AM  
**To:** Simchuk, John (IM) <John.Simchuk@eatonvanceus.com>  
**Cc:** Rob Behrens <rbehrens@gmail.com>; Brent Binnall - Bottle Bay Sewer District (brent.binnall@gmail.com) <brent.binnall@gmail.com>; Susan Shea (susan@plattecpa.com) <susan@plattecpa.com>  
**Subject:** [EXTERNAL] HU 171, Lot 3 Sourdough Pt, 171 E. Shoreline Lane

John: I started to do a Will Serve letter when I see this is a presently a serviced connection. What your contractor needs to do is provide an application for a sewer permit. See attached. It lets us know what the construction plans are so we can issue a permit for a modification of the sewer system. Assuming there is, in fact, going to be a modification, you'll need to post a \$2,000 inspection deposit. When construction is completed, and the modified sewer system is approved and an as-built provided, we return all but the inspection fee, which typically runs about \$800. The Residential System requirements are posted on the website.

<https://www.bottlebaydistrict.org/operating-rules-regulations>.

We can provide paper copies of the Rules & Regs if your contractor can't download them.

If this is just an enlargement of your dwelling using the same septic system, we just need to understand the expansion plans to determine if the dwelling will have more than 4 bedrooms, a second kitchen, etc.

I've copied Rob Behrens, our District VP and compliance officer. He'll be your contact. (406) 544.2390. Feel free to call him with any questions.

Kind regards,

**Bill Berg**

**President**

**Bottle Bay Recreational**

**Water & Sewer District**

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**Note to Board**

Fr: Bill Berg

June 14, 2024

Re: **Action Item** – Reassigning HU 48 (Charvat) to Lake Front Lot

Background.

Peter Charvat & Donna Van Winkle, husband & wife, own four lots at Beaver Point, three in the subdivision and one 38-acre parcel south of the subdivision. After two replats that divided and deleted lots from the original Beaver Point plat, Charvat wound up paying Basic Fees on only three of his four parcels. Lake front lot RP033890000010A, Lot 1 of Everts' Paradise (vacant land), has not been assigned a hook-up and is not paying the Basic Fee. Capitalization fees have been paid on all four of Charvat's parcels.

What are the options?

Option 1: Begin charging the Basic Fee on Lot 1 and bill-back five years.

Option 2: Reassign HU 048 from Charvat's Tax 6 to Lot 1. Return the capitalization fee (\$2,816.74) on Tax 6.

My recommendation:

I'm recommending Option 2 for this reason: Tax 6 contains Charvat's dwelling, which is not hooked up to the sewer system. It is well away from our force main and unlikely to ever be hooked up. So, essentially, Charvat is paying the Basic Fee for an eventual hook-up that will likely never occur. Thus, it seems fair to simply re-assign the Tax 6 hook-up to Lot 1 and return the capitalization fee for Tax 6. We would record a notice that the cap fee has been returned on Tax 6. Mr. Charvat is okay with this option. From a financial standpoint, this resolution would be net-neutral for the District.

Concerns.

There are two concerns that I see. First, our policy is that we only "buy-back" a connection when another landowner pays a capitalization fee to connect, but it's a Board determination on a case-by-case basis under our ordinances.

Second, under our ordinances, the District could require Tax 6 to connect because I believe the "property" boundary of the Tax 6 parcel lies within 200 feet of the force main. But we have generally interpreted the word "property" to mean the location of the dwelling, meaning the source of effluent must be within 200 feet of the force main.



**Resolution Number \_\_\_\_\_**

WHEREAS 38-acre rural parcel RP57N01W288400A lies within the District and contains a dwelling, but is not hooked up to the sewer system; and

WHEREAS said lot has been paying the Basic Fee but is unlikely to ever be hooked up; and

WHEREAS lake front parcel RP033890000010A – a vacant lot – is not paying the Basic Fee but will be required to hook-on when a dwelling is constructed; and

WHEREAS both of the above referenced parcels are owned by Peter Charvat and Donna Van Winkle, husband and wife; now, therefore

IT IS RESOLVED THAT hook-up 048 shall be reassigned from parcel RP57N01W288400A to parcel RP033890000010A; and

FURTHER RESOLVED THAT the capitalization fee for parcel RP57N01W288400A be bought back by the District in the amount of \$2,816.74, and that notice of said buy-back be recorded against the parcel.

ADOPTED by the Board on June 18, 2024

\_\_\_\_\_  
President

**William Berg**

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**From:** Jeff Armstrong <jarmstrong@selkirkfire.us>  
**Sent:** Thursday, June 13, 2024 6:27 AM  
**To:** Bottle Bay Resort & Marina  
**Cc:** jhouske@aol.com; William Berg; Tammy Miller  
**Subject:** RE: Bottle Bay Water & Sewer District Joint Breakfast with Sagle Fire Dept

No rush at all ... have a great weekend.

**Jeff Armstrong, Fire Chief**

**Selkirk Fire, Rescue & EMS**

PO Box 760  
2689 Gun Club Rd.  
Sagle, ID. 83860  
O: 208-263-7929  
[jarmstrong@selkirkfire.us](mailto:jarmstrong@selkirkfire.us)



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**From:** Bottle Bay Resort & Marina <bottlebayresort@aol.com>  
**Sent:** Wednesday, June 12, 2024 9:11 PM  
**To:** Jeff Armstrong <jarmstrong@selkirkfire.us>  
**Cc:** jhouske@aol.com; William Berg <billb@bbsewer.org>; Tammy Miller <tmillier@selkirkfire.us>  
**Subject:** Re: Bottle Bay Water & Sewer District Joint Breakfast with Sagle Fire Dept

Hi Jeff!

This looks great and I like your plan timeline.  
I will discuss with the Board logistics and preferred date during our meeting next Tuesday.  
I'm thinking a Saturday makes the most sense.  
August 3 is the Long Bridge Swim so August 10th could be our best bet.  
If for any reason you need to finalize the date sooner than next Tuesday please let me know.

Regards~  
Julie Houske  
Owner  
Bottle Bay Resort & Marina  
[www.bottlebayresort.com](http://www.bottlebayresort.com)  
Cell: 310-600-8389

On Wednesday, June 12, 2024 at 01:14:05 PM PDT, Jeff Armstrong <[jarmstrong@selkirkfire.us](mailto:jarmstrong@selkirkfire.us)> wrote:

Good afternoon, Julie.

In looking at our schedule for August, initially some dates that work for us are: 2, 3, 9, or 10<sup>th</sup>. These are Fridays and Saturdays.

I was assuming you would want to schedule something on, or close to a weekend.

As a plan moving forward, I think after we set a date, we could schedule a zoom to discuss details and logistics. Also, discuss funding. The department has a limited budget, but I am sure we could help with some of the consumables needed.

Next, in early July, I would suggest we meet on site to ensure the facility has everything we need. We recently received a donation of chairs, and I accepted them with this event in mind. We will keep our eyes open for some tables. The Bottle Bay Fire Station has a full functioning kitchen, but we may have to address pots, pans, etc.

Look forward to chatting more and to a successful event.

***Jeff Armstrong, Fire Chief***

**Selkirk Fire, Rescue & EMS**

PO Box 760

2689 Gun Club Rd.

Sagle, ID. 83860

O: 208-263-7929

[jarmstrong@selkirkfire.us](mailto:jarmstrong@selkirkfire.us)



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**From:** Jeff Armstrong  
**Sent:** Monday, June 10, 2024 2:38 PM  
**To:** Bottle Bay Resort & Marina <[bottlebayresort@aol.com](mailto:bottlebayresort@aol.com)>  
**Cc:** [jhouses@aol.com](mailto:jhouses@aol.com); William Berg <[billb@bbsewer.org](mailto:billb@bbsewer.org)>; Tammy Miller <[tmiller@selkirkfire.us](mailto:tmiller@selkirkfire.us)>  
**Subject:** RE: Bottle Bay Water & Sewer District Joint Breakfast with Sagle Fire Dept

Good afternoon, Julie. It was great chatting with you today. We look forward to coordinating and planning a community event with you.

I will look at the work schedule and confer with our Fire Administrator and get back to you with some dates this week. We will also start looking at any logistics we may need to be able to host this at the Bottle Bay Station.

**Jeff Armstrong, Fire Chief**

**Selkirk Fire, Rescue & EMS**

2689 Gun Club Rd.

Sagle, ID. 83860

O: 208-263-7929

[jarmstrong@selkirkfire.us](mailto:jarmstrong@selkirkfire.us)



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**From:** Bottle Bay Resort & Marina <[bottlebayresort@aol.com](mailto:bottlebayresort@aol.com)>  
**Sent:** Monday, June 10, 2024 9:57 AM  
**To:** Jeff Armstrong <[jarmstrong@selkirkfire.us](mailto:jarmstrong@selkirkfire.us)>  
**Cc:** [jhouske@aol.com](mailto:jhouske@aol.com); William Berg <[billb@bbsewer.org](mailto:billb@bbsewer.org)>  
**Subject:** Bottle Bay Water & Sewer District Joint Breakfast with Sagle Fire Dept

Hi Jeff,

Thanks so much for your time on the phone this morning.

As we discussed, would love to have a Bacon/Eggs/Pancake/OJ  
breakfast at the BB Fire Dept. building/Water & Sewer building on Bottle Bay Road.

Please let me know what possible dates in July and/or August would work  
best for you and your team and I will follow up with my BBW&S board to  
firm it up.

Looking forward to working with you on this.

Regards,

Julie Houske

Owner

Bottle Bay Resort & Marina

[www.bottlebayresort.com](http://www.bottlebayresort.com)

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