



BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT REGULAR BOARD MEETINGS

February 23, 2023

The Bottle Bay Recreational Water and Sewer District (BBRWSD) regular Board meeting held by Zoom, was called to order at 4:01 p.m. by Chair Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Steve Shearer and Rob Behrens. Also in attendance were Bob Hansen (WSM), Brent Binnall (WSM), RuthAnn Zigler, Recording Secretary and Susan Shay, Accountant. Absent: Jon Davis and Jack Lensing.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Steve Shearer made a motion to approve the January 17, 2023 Regular Board meeting minutes as presented. Rob Behrens seconded and the motion carried.

REPORTS

Treasurers Report

Selection of Auditor for FY2022 and possibly out years: The Board discussed the three (3) proposals from auditors DeCorria, Blair & Teaque (\$5,025), Hayden Ross (\$7,500) and Scott Hoover (\$6,500). The Board agreed that we will check references of each of the auditors before proceeding with a final decision. This item will be discussed further in the March meeting.

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$83,698.40, Mt. West Bank (8384) account balance is \$7,223.48, LGIP1 account balance is \$81,986.32 and LGIP2 account balance is \$162,624.61.

Operations Report

- The Wastewater Reuse Annual report was submitted to DEQ on January 6, 2023.
- Lagoon storage volume appears to be sufficient to handle all influent, including precipitation, through the non-growing season (November through March).
- Land application area appears to be sufficient to handle estimated lagoon storage volume and influent, including precipitation through the growing season (April through October).

Collections Report

- The Board discussed the Districts 1978 Ford truck. Brent reported that the truck only has approximately 40,000 miles on it and runs good but does need new tires. Rob and Brent will make a list of repairs needed on the truck and present to the Board in the March meeting.

Permit & Compliance Matters

The Board was updated on the active projects for hookups #006, #007, #244, #100, #211 and #026.

General Administrative Matters

Capital Improvement program project scheduling: A Capital Improvement Projects proposed schedule was distributed to the Board for their review and comments.

Rob will work on resolution for next meeting, items to include tank replacements, individual pump control unit and main connection upgrade.

Low income home water assistance program: Bill reported that the low income home water assistance program is funded by federal dollars and if you meet the criteria of being low income they will pay our sewer bill. It doesn't cost anything to join the program.

2023-02 Rob Behrens made a motion to contract with the low income home water assistance program. Steve Shearer seconded and the motion carried.

Next meeting: The next meeting is scheduled meeting for Thursday, March 23, 2023 at 4:00 p.m. by Zoom.

ADJOURNMENT

The meeting was adjourned at 5:12 p.m.