



BOTTLE BAY
RECREATIONAL WATER & SEWER DISTRICT



REGULAR
BOARD OF DIRECTORS
MEETING

Via Zoom

April 16, 2024

4:00 pm

MEETING AGENDA

Tuesday, April 16, 2024 4 p.m.

Meeting is via Zoom

Invitation is available on District website: bottlebaydistrict.org

1. START VIDEO
2. Call to Order
3. Announce Quorum Present
4. Introduce Attendees
5. General Public Comments to Board, limited to three minutes per comment
6. Approval of Written Minutes of March 19, 2024 regular meeting (Shearer) – **Action Item**
7. Recover Back Payments for Lot 6, 1st Addition to Bottle Bay Tracts (Berg) – **Action Item**
8. Treasurer’s Report (Davis)
 - YTD and March Financial Reports
 - Status of checking accounts & accounts in Local Government Investment Pool
 - Review paid invoices (invoices attached to agenda email)
9. Operations Report (Hansen)
10. Collections Report (Binnall)
11. Permit and Compliance Matters (Behrens, Binnall)
 - HU# 90 – Randy & Suzanne Frisch (deposit on file, still under construction?)
 - HU# 204 – Jay and Sharon Naccarato
 - HU# 293 – Alex and Saha May
 - HU# 266 – Patrick Green
 - HU# 211 – Anne Oakley
 - HU# 321 – Richard and Tammy Atteberry
 - HU# 152 – Nicholas & Jody Olson
 - HU# 309 – Audubon LLC (Michael Hyman)
 - HU# 038 – Island Vista LLC (formerly Angle of Repose) (Jolanta Wysocka)
12. General Administrative Matters
 - Phone number stickers (Shearer)
 - Supreme Court ruling on public records (Berg)
 - Next meeting, Tuesday, May 21, 2024, 4pm via Zoom
13. Adjourn
14. STOP VIDEO



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT REGULAR BOARD MEETINGS**

March 19, 2024

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:02 p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Rob Behrens, Jon Davis, Julie Houske and Steve Shearer. Also in attendance were Bob Hansen, Brent Bennall, and RuthAnn Zigler, Recording Secretary.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Steve Shearer made a motion to approve the February 20, 2024 regular Board meeting minutes as presented. Rob Behrens seconded and the motion carried.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$80,751.46; Mt. West Bank (8384) account balance is \$11,489.12; LGIP1 account balance is \$86,430.80; and LGIP2 account balance is \$151,121.91.

Operations Report (February)

We are in great shape. Land application will begin in April.

Collections Report (February)

Status report on capital and other construction projects:

10 pump control upgrades, 10 mainline connection upgrades and two (2) tank replacements are scheduled.

Permit & Compliance Matters

We received permit applications for hookups #120, #038, #207, #208, #209 and #286.

General Administrative Matters

Labels on control panels for the pumps and fuse box: Steve researched cost of getting 400 laminated vinyl labels produced; cost is approximately \$300. Labels will be distributed in the monthly billing for the customers to put on their control panel and fuse box.

Website management: Julie has agreed to take over the website and work with RuthAnn and Streamline to keep the website updated.

Processing Sewer Permit Applications: Hard copies of permits will be given to Bill and will be put in the customers file in the Sewer District office.

Next meeting: The next meeting is scheduled for Tuesday, April 16, 2024 at 4:00 p.m. by Zoom.

ADJOURNMENT

The meeting was adjourned at 4:52 p.m.

April 9, 2024

Note to Board

From: Bill Berg

Re: Lots 5 & 6, 1st Addition to Bottle Bay Tracts

Issue: Should we attempt to collect Basic Fees and WEP payments for Lot 6 that were inadvertently not billed since the 1995 LID?

Present Ownership. Both Lots 5 & 6 are owned by Sharon Dougherty. Lot 5 has a residential structure and is serviced. Lot 6 is vacant.

Background. The District recently received an email from a Realtor regarding the hook-up status of Lots 5 & 6 because both lots are on the market. There was a recorded “Declaration” saying Lot 5 did not have a hook-up right, meaning no capitalization fee had been paid in 1995. This was likely an error because Lot 5 is presently serviced. It appeared Lot 6 was the lot that hadn’t paid the capitalization fee.

I checked the records and exchanged with Will Valentine, and with Will’s help, we now know that, in fact, the capitalization fees were paid for both lots, meaning Lot 6 is eligible for a hook-up.

Problem. Because it was thought that Lot 6 was not eligible for service, it had never been assigned a hook-up number. That means it has not been billed the quarterly Basic Fee and WEP Fee in all these years.

Question Presented. I’m going to record a revocation of the Declaration regarding Lot 5. I’ve instructed Susan to list Lot 6 as Hook-Up Number 60. We’ll start collecting fees starting in May. Should we also attempt to collect the back fees for Lot 6?

ATTACHMENTS:

1. Paid-in-Full Report
2. Memo to Berg from Will Valentine

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ATTACHMENTS:

1. Paid-in-Full Report
2. Memo to Berg from Will Valentine

1995 LID - PAID IN FULL REPORT

SCHAEFFER, BUD - PAID IN FULL *****	TAX 07, 08, 09	1ST ADDN BOTTLE BAY TRACTS		213-B
SCHAFFER, J.D. & PEGGY J. - PAID IN FULL *****	LOT 06	1ST ADDN BOTTLE BAY TRACTS	00035000004A	96 (*)
SEIFERT, LOREN & ALYS - PAID IN FULL *****	LOT 01	1ST ADDN SOURDOUGH POINT	005540000010	040
SHEARER, STEVEN J. & LYNN B. - PAID IN FULL *****	BLK 1, LOT 04	BEL-TANE ACRES	005340010040	146
SHEARER, STEVEN J. & LYNN B. - PAID IN FULL *****	BLK 1, LOT 05	BEL-TANE ACRES	005340010050	147
SHEPPARD, JOHN M. & SARAH C. - PAID IN FULL ****	LOT 27	SOURDOUGH POINT	004300000270	042
SHERRARD, THOMAS & SHARON - PAID IN FULL ****	BLK 1, LOT 08	SHAFFERS LAKESHORE	004130010080	21
SHULIMSON, MICHAEL - PAID IN FULL *****	BLK 1, N 50FT OF W 125 FT OF LOT 13	SHAFFERS LAKESHORE	00413001012B	66
SIMCHUK, GEORGE - PAID IN FULL *****	LOT 34	SOURDOUGH POINT	004300000340	003
SIMMONS, JAMES V. - PAID IN FULL *****	BLK 2, LOT 08	BOTTLE BAY BEACH HOME	000340020080	88
SLOCUM, SALLY - PAID IN FULL *****	TAX 16 AND TAX 17	RURAL	56N01W033460A	195-A
SORKNESS, DAVID O. & CAROL M. - PAID IN FULL ***	LOT 02	1ST ADDN BEL-TANE ACRES	008020000020	170
SORKNESS, DAVID O. & CAROL M. - PAID IN FULL ***	LOT 01	1ST ADDN BEL-TANE ACRES	008020000010	169
SOURDOUGH POINT OWNERS ASSN - PAID IN FULL **	LOT 08	SOURDOUGH POINT	004300000080	047
SOUTHWORTH, RICHARD R. - PAID IN FULL *****	BLK 2, LOT 06	BEL-TANE ACRES	005340020060	152
SPRING, JACK R. & VONA L. - PAID IN FULL *****	BLK 1, LOT 06	BEL-TANE ACRES	005340010060	71
STONEHEDGE PARTNERS, LLC - PAID IN FULL *****	LOT 6 SHANTI COVE	RURAL	RP57N01W320602	057
SULLIVAN HOMES - PAID IN FULL *****	TAX 01 & TAX 08	RURAL	57N01W335600	214-F
SULLIVAN HOMES - PAID IN FULL *****	TAX 01 & TAX 08	RURAL	57N01W335600	214-E
SULLIVAN, BRETT & KATIE - PAID IN FULL *****	BLK 1, TAX 1 & TAX 2	BOTTL BAY BEACH HOME	00034001000B	33
SWEENEY, STEVEN R. & REBECCA A. - PAID IN FULL **	LOT 26	SOURDOUGH POINT	004300000260	061
UNIFYING FIELDS - PAID IN FULL *****	LOT 4	ENCHANTED ACRES	006780000040	022
WATSON, JEFF - PAID IN FULL *****	LOT 03	1ST ADDN SOURDOUGH POINT	005540000030	015
WESTERMAN, RICHARD & MARILYN - PAID IN FULL **	BLK 1, LOT 01	WARRENS LAKESHORE	004830010010	142
WHITTAKER, SCOTT D. & JENNIFER L. - PAID IN FULL *	BLK 2, LOT 02	BEL-TANE ACRES	005340020020	85
WHYTE, TERRY P. & JOANNE - PAID IN FULL *****	LOT 15	1ST ADDN BEL-TANE ACRES	008020000150	183
WILSON, CHARLES & MARCIA - PAID IN FULL *****	BLK 1, LOT 01 LESS N 10FT WITH	SHAFFERS LAKESHORE	00413001001C	56
WILSON, CHARLES & MARCIA - PAID IN FULL *****	BLK 1, LOT 01 LESS N 10 FT WITH	SHAFFERS LAKESHORE	00413001001C	56-A
WOODLAND, PAUL R. & MARILYN - PAID IN FULL ****	LOT 03	BEAVER POINT	005670000030	158
ZEREHI, ALIREZA & MARGITTA	TAX 27	RURAL	56N01W034130	197
ZEREHI, ALIREZA & MARGITTA - PAID IN FULL *****	LOT 07	1ST ADDN BEL-TANE ACRES	008020000070	175
ZEREHI, ALIREZA & MARGITTA - PAID IN FULL *****	LOT 08	1ST ADDN BEL-TANE ACRES	008020000080	176
ZUYDERWYK, RODNEY & JILL - PAID IN FULL *****	LOT 05	1ST ADDN BOTTLE BAY TRACTS	00035000004A	94

PREPARED IN YEAR 2000

(*) Note that his hook-up number was later assigned to Jeff Petersen in the Shaffer Lakeshore subdivision

Bill

Your solution might be the best one to the problem of Bottle Bay Tracts, 1st Addition Lots 5 and 6. I have reviewed the records and can only conclude that my No Serve Declaration for Lot 5 is incorrect on two counts:

- 1) Based on the records and my understanding of them in 2017, I should have made the notice applicable to Lot 6 and not Lot 5.
- 2) However, I now believe that I was in error deciding that any of the four Bottle Bay Tracts, 1st Addition owned by Schaffer in 2017 did not have a connection right. I now believe they all did so that both the No Serve Declaration was in error but also the letter to Brad Schaffer of September 29, 2017 was in error. [NB: since 1st Addition Lot 6 was going to be bought by Dougherty and used only as a parking spot, it was the obvious choice at the time to not have a connection right]

When Brad Schaffer told the district that he was selling 1st Addition Lot 6 to Dougherty who owned 1st Addition Lot 5, I could not find enough connection rights owned by Brad to cover the four lots he owned. [1st Addition Lot 6, Lot 7, Lot 8 and 9].

At the time I was looking at the two documents that Darcy Shropshire told me were the only valid records that could be used for assessment and pay off information to determine who owned what and they had to be used together. They are:

*Paid in full BBSWbond LID table.xls and
BBSWbond calculated for 2000 Table.xls*

They are in the files.

This was just as she retired from being the district accountant and given as a warning to me. I documented what she said and it is in the files.

The above records show that 1st Addition Lot 6 was owned by Zuyderwyk who disappeared from the records sometime later.

In 2010 we did a check of all the customers and it showed that Schaffer owned 5 lots in total including another "Lot 8", (his house) but this time in Bottle Bay Tracts (not 1st Addition like the other Lot 8 he owned).

I just looked at the customer list from 2015 and it shows Schaffer only owned four lots and one of them is listed as serviced so that is his house. Neither Leedy nor Thomson own any of the four 1st Addition lots. In addition, when I looked at the December 2009 customer list, I can only find three Schaffer lots that are un serviced. It is difficult to recall that far back, but I am pretty sure that all the confusion in the customer list we noticed in 2009 is what led us to do a walk-through of all the serviced customer lots in 2010 and even then, it looks like we still got the

un serviced Schaffer properties wrong.

Looking back at old records it is obvious that legal descriptions are inadequate and not consistent and our records confusing. Your discovery of duplicate parcel numbers undoubtedly led to some or all of the past confusion on assessments on those that became the Schaffer properties.

[Note: Mr. Leedy avoided paying the service fee for his actual house for many years until we caught it in 2010. We tried to back bill him but he looked up the state law and we could only do so for five years. It would be worth checking the law to see if it has changed. My inclination would be to just let Daugherty off the hook entirely since she bought 1st Addition Lot 6 with the understanding that it had no connection right and just start with the new owner when it sells or give Daugherty the good news that it does have a connection right and she needs to start paying with the next billing.

I have enclosed copies of the two letters I wrote that started this problem as I tried to fix it.

Regards and apologies,
Will Valentine

1:15 PM

04/09/24

Cash Basis

Bottle Bay Water & Sewer District Operational Income/Expenses - Budget vs. Actual (unaudited)

	Mar 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Non-Operating Revenue				
Interest Income	1,026.06	250.00	776.06	410.4%
Property Tax Levy	571.77	0.00	571.77	100.0%
WEP Sinking Fund	1,735.49	3,413.00	-1,677.51	50.8%
Total Non-Operating Revenue	3,333.32	3,663.00	-329.68	91.0%
Operating Revenues				
County Certified Payments	0.00	109.00	-109.00	0.0%
Permit Fees & Other Charges	160.12	334.00	-173.88	47.9%
System Operation Fees-Serviced	2,240.60	4,712.00	-2,471.40	47.6%
System Maintenance Fees-Basic	2,059.39	4,297.00	-2,237.61	47.9%
Total Operating Revenues	4,460.11	9,452.00	-4,991.89	47.2%
Total Income	7,793.43	13,115.00	-5,321.57	59.4%
Gross Profit	7,793.43	13,115.00	-5,321.57	59.4%
Expense				
Administration				
Information Services	60.00	250.00	-190.00	24.0%
Recording Sec	225.00	316.00	-91.00	71.2%
Accounting	768.75	1,000.00	-231.25	76.9%
Legal Services	0.00	91.00	-91.00	0.0%
Audit Services	0.00	816.00	-816.00	0.0%
Insurance	1,189.50	1,100.00	89.50	108.1%
Administration - Other	228.00	341.00	-113.00	66.9%
Total Administration	2,471.25	3,914.00	-1,442.75	63.1%
System Repairs & Replacement				
General Maintenance & Repair	2,340.00	2,700.00	-360.00	86.7%
Supplies, Pumps & Equipment	1,547.91	1,713.00	-165.09	90.4%
Capital Improvements	0.00	2,177.00	-2,177.00	0.0%
Total System Repairs & Replacement	3,887.91	6,590.00	-2,702.09	59.0%
System Operation				
Utilities	674.77	634.00	40.77	106.4%
Operating Chemicals	0.00	350.00	-350.00	0.0%
Licensed Operator Contractor	7,400.00	7,450.00	-50.00	99.3%
License Compliance & Testing	0.00	800.00	-800.00	0.0%
Vehicle Expense	164.81	250.00	-85.19	65.9%
System Operation - Other	0.00	183.34	-183.34	0.0%
Total System Operation	8,239.58	9,667.34	-1,427.76	85.2%
Other Expenses				
White Property Expenses	1,500.00	1,500.00	0.00	100.0%
Total Other Expenses	1,500.00	1,500.00	0.00	100.0%
Total Expense	16,098.74	21,671.34	-5,572.60	74.3%
Net Ordinary Income	-8,305.31	-8,556.34	251.03	97.1%
Other Income/Expense				
Other Expense				
Non-Operating Expenses				
Interest Expense	6,675.64	6,750.00	-74.36	98.9%
Total Non-Operating Expenses	6,675.64	6,750.00	-74.36	98.9%
Total Other Expense	6,675.64	6,750.00	-74.36	98.9%
Net Other Income	-6,675.64	-6,750.00	74.36	98.9%
Net Income	-14,980.95	-15,306.34	325.39	97.9%

1:15 PM

04/09/24

Cash Basis

Bottle Bay Water & Sewer District
Operational Income/Expenses - Budget vs. Actual
(unaudited)

	Dec '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Non-Operating Revenue				
Interest Income	4,236.38	1,000.00	3,236.38	423.6%
Property Tax Levy	23,036.19	17,500.00	5,536.19	131.6%
WEP Sinking Fund	18,329.73	21,856.00	-3,526.27	83.9%
Total Non-Operating Revenue	45,602.30	40,356.00	5,246.30	113.0%
Operating Revenues				
County Certified Payments	0.00	436.00	-436.00	0.0%
Permit Fees & Other Charges	1,533.55	1,336.00	197.55	114.8%
System Operation Fees-Serviced	29,692.62	33,011.00	-3,318.38	89.9%
System Maintenance Fees-Basic	23,690.75	28,044.00	-4,353.25	84.5%
Total Operating Revenues	54,916.92	62,827.00	-7,910.08	87.4%
Total Income	100,519.22	103,183.00	-2,663.78	97.4%
Gross Profit	100,519.22	103,183.00	-2,663.78	97.4%
Expense				
Administration				
Information Services	317.00	1,000.00	-683.00	31.7%
Recording Sec	675.00	1,264.00	-589.00	53.4%
Accounting	4,368.75	4,000.00	368.75	109.2%
Legal Services	0.00	364.00	-364.00	0.0%
Audit Services	0.00	3,264.00	-3,264.00	0.0%
Insurance	2,379.00	2,200.00	179.00	108.1%
Administration - Other	1,018.21	1,364.00	-345.79	74.6%
Total Administration	8,757.96	13,456.00	-4,698.04	65.1%
System Repairs & Replacement				
General Maintenance & Repair	2,605.96	9,204.00	-6,598.04	28.3%
Supplies, Pumps & Equipment	1,665.84	5,840.00	-4,174.16	28.5%
Capital Improvements	0.00	7,421.00	-7,421.00	0.0%
Total System Repairs & Replacement	4,271.80	22,465.00	-18,193.20	19.0%
System Operation				
Utilities	2,328.03	2,536.00	-207.97	91.8%
Operating Chemicals	0.00	1,400.00	-1,400.00	0.0%
Licensed Operator Contractor	28,550.00	29,800.00	-1,250.00	95.8%
License Compliance & Testing	680.00	3,200.00	-2,520.00	21.3%
Vehicle Expense	1,921.68	1,000.00	921.68	192.2%
System Operation - Other	260.00	733.36	-473.36	35.5%
Total System Operation	33,739.71	38,669.36	-4,929.65	87.3%
Other Expenses				
White Property Expenses	6,000.00	6,000.00	0.00	100.0%
Total Other Expenses	6,000.00	6,000.00	0.00	100.0%
Total Expense	52,769.47	80,590.36	-27,820.89	65.5%
Net Ordinary Income	47,749.75	22,592.64	25,157.11	211.4%
Other Income/Expense				
Other Expense				
Non-Operating Expenses				
Interest Expense	13,475.56	13,550.00	-74.44	99.5%
Total Non-Operating Expenses	13,475.56	13,550.00	-74.44	99.5%
Total Other Expense	13,475.56	13,550.00	-74.44	99.5%
Net Other Income	-13,475.56	-13,550.00	74.44	99.5%
Net Income	34,274.19	9,042.64	25,231.55	379.0%



OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

LGIP Monthly Statement

Bottle Bay Water & Sewer District

Jon Davis
P.O. Box 304
Sagle, Idaho 83860

Statement Period

3/1/2024 through 3/31/2024

Summary

Beginning Balance	\$151,121.91	Fund Number	2660
Contributions	\$652.74	Distribution Yield	5.3440 %
Withdrawals	\$0.00	March Accrued Interest	\$688.86
Ending Balance	\$151,774.65	Average Daily Balance	\$151,774.65

Detail

Date	Activity	Status	Type	Amount	Balance
03/01/2024	Beginning Balance				\$151,121.91
03/01/2024	Contribution	Processed	February Reinvestment	\$652.74	\$151,774.65
03/31/2024	Ending Balance				\$151,774.65

Although every effort is made by the Idaho State Treasurer's Office to supply current and accurate information on this monthly statement, it is the responsibility of your agency to verify the enclosed information and report any discrepancies to the Fund Administrator. Please review your statement and report discrepancies within thirty days of the date of this statement.

An investment in the LGIP is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency. Although the LGIP seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the LGIP.



OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

LGIP Monthly Statement

Bottle Bay Water & Sewer District

Jon Davis
P.O. Box 304
Sagle, Idaho 83860

Statement Period

3/1/2024 through 3/31/2024

Summary

Beginning Balance	\$86,430.80	Fund Number	3613
Contributions	\$373.32	Distribution Yield	5.3440 %
Withdrawals	\$0.00	March Accrued Interest	\$393.98
Ending Balance	\$86,804.12	Average Daily Balance	\$86,804.12

Detail

Date	Activity	Status	Type	Amount	Balance
03/01/2024	Beginning Balance				\$86,430.80
03/01/2024	Contribution	Processed	February Reinvestment	\$373.32	\$86,804.12
03/31/2024	Ending Balance				\$86,804.12

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9:58 AM

04/12/24

Bottle Bay Water & Sewer District
Check Detail
 March 20 through April 16, 2024

Type	Num	Date	Name	Account	Paid Amount
Check		03/31/2024		Mountain West Bank	
				Administration	-12.00
TOTAL					-12.00
Bill Pmt -Check	ACH	04/15/2024	Andrew T. Platte, CPA	Mountain West Bank	
Bill	10804	03/31/2024		Accounting	-1,087.50
				Administration	-0.68
TOTAL					-1,088.18
Check	AUTO	04/08/2024	Avista Utilities	Mountain West Bank	
				Utilities	-750.24
TOTAL					-750.24
Bill Pmt -Check	BILLPAY	04/12/2024	Co-Op Supply	Mountain West Bank	
Bill	31819	03/03/2024		Supplies, Pumps & Equi...	-26.78
Bill	32404	03/07/2024		Vehicle Expense	-62.69
TOTAL					-89.47
Check	EFT	03/29/2024	ID DEQ	Mountain West Bank W...	
				DEQ CWL Loan	-11,669.81
				Interest Expense	-6,676.09
TOTAL					-18,345.90
Bill Pmt -Check	ACH	04/15/2024	Pelican Corp One Call Inc	Mountain West Bank	
Bill	482	03/31/2024		Administration	-3.90
TOTAL					-3.90
Bill Pmt -Check	ACH	04/15/2024	RuthAnn Zigler	Mountain West Bank	
Bill		04/01/2024		Recording Sec	-150.00
TOTAL					-150.00
Bill Pmt -Check	BILLPAY	04/12/2024	Visa	Mountain West Bank	
Bill		03/28/2024		Mountain West Bank CC	-1,823.91
TOTAL					-1,823.91
Bill Pmt -Check	ACH	04/15/2024	Water Systems Management, Inc.	Mountain West Bank	
Bill	113260	04/01/2024		Licensed Operator Contr...	-7,400.00
				General Maintenance & ...	-79.50
TOTAL					-7,479.50

9:58 AM

04/12/24

Bottle Bay Water & Sewer District
Check Detail
March 20 through April 16, 2024

Type	Num	Date	Name	Account	Paid Amount
Check	EFT	04/01/2024	White Living Trust	Mountain West Bank	
				White Property Expenses	-1,500.00
TOTAL					-1,500.00
Bill Pmt -Check	ACH	04/15/2024	William Berg	Mountain West Bank	
Bill	STICKERS	03/26/2024		Administration	-292.65
TOTAL					-292.65

BOTTLE BAY RECREATIONAL WATER & SEWER
 DISTRICT
 PO BOX 304
 SAGLE ID 83860-0304

***** CHECKING ACCOUNTS *****

Account Title: BOTTLE BAY RECREATIONAL WATER & SEWER
 DISTRICT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	6
Account Number	@XXXXXXXXXXXX@2094	Statement Dates	3/01/24 thru 3/31/24
Previous Balance	80,751.46	Days in the statement period	31
4 Deposits/Credits	11,885.27	Average Ledger	76,066.37
8 Checks/Debits	23,123.19	Average Collected	76,066.37
Service Charge	.00		
Interest Paid	.00		
Ending Balance	69,513.54		

Deposits and Additions

Date	Description	Deposits
3/01	Idaho Info 4334 CCD BOTTLEBAYWATERS 091000010134940	132.00
3/08	DDA Regular Deposit	3,420.25
3/15	DDA Regular Deposit	3,516.00
3/22	DDA Regular Deposit	4,817.02

Debits and Withdrawals

Date	Description	Withdrawals
3/01	Bill Paid-JAMES WHITE Conf #16 2	1,500.00-
3/13	AVISTA COM AUTOP BILL PAY CCD 18301397341 031101112221028	674.77-
3/18	BOTTLE BAY REC WEP Xfr PPD	8,788.36-
3/18	Bottle Bay Operation BOTTLE BAY REC AP PPD	10,733.75-
3/19	Bottle Bay Operating CHECK 500047 VISA	60.00-

TOTALLY FREE BUSINESS CHECKING @XXXXXXXXXXXX@2094 (Continued)

Debits and Withdrawals

Date	Description		Withdrawals
3/25	CHECK	500048	164.81-
	CO-OP SUPPLY		
3/28	CHECK	500049	1,189.50-
	ICRMP		
3/29	Cash Management Monthly Fee		12.00-

Checks in Number Order

3/19	500047	60.00	3/25	500048	164.81	3/28	500049	1,189.50
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* Denotes missing check numbers

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
3/01	79,383.46	3/18	66,122.83	3/28	69,525.54
3/08	82,803.71	3/19	66,062.83	3/29	69,513.54
3/13	82,128.94	3/22	70,879.85		
3/15	85,644.94	3/25	70,715.04		

BOTTLE BAY RECREATIONAL WATER & SEWER
 DISTRICT WASTEWATER EXPANSION PROJECT
 PO BOX 304
 SAGLE ID 83860-0304

***** CHECKING ACCOUNTS *****

Account Title: BOTTLE BAY RECREATIONAL WATER & SEWER
 DISTRICT WASTEWATER EXPANSION PROJECT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	0
Account Number	@XXXXXXXXXXXX@8384	Statement Dates	3/01/24 thru 3/31/24
Previous Balance	11,489.12	Days in the statement period	31
1 Deposits/Credits	8,788.36	Average Ledger	13,682.64
1 Checks/Debits	18,345.90	Average Collected	13,682.64
Service Charge	.00		
Interest Paid	.00		
Ending Balance	1,931.58		

Deposits and Additions

Date	Description		Deposits
3/18	BOTTLE BAY REC	WEP Xfr	8,788.36
		PPD	
	Bottle Bay WEP		

Debits and Withdrawals

Date	Description		Withdrawals
3/29	Bill Paid-WELLS FARGO BANK, NA		18,345.90-
	Conf #30		

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
3/01	11,489.12	3/18	20,277.48	3/29	1,931.58



ACCOUNT SUMMARY

Credit Limit	\$5,000.00
Credit Available	\$3,176.00
Statement Closing Date	March 28, 2024
Days in Billing Cycle	29
Previous Balance	\$60.00
- Payments & Credits	\$60.00
+ Purchases & Other Charges	\$1,823.91
+ FEE CHARGED	\$0.00
+ INTEREST CHARGED	\$0.00
= New Balance	\$1,823.91

PAYMENT INFORMATION

New Balance	\$1,823.91
Minimum Payment Due	\$54.72
Payment Due Date	April 22, 2024

Questions? Call Card Support 833-996-1461
Or write: PO Box 21077, Billings MT 59104-1077
Or Email: Inquiry@BusinessCardSupport.com

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount	
FEES					
TOTAL FEES FOR THIS PERIOD				0.00	
INTEREST CHARGED					
TOTAL INTEREST FOR THIS PERIOD				0.00	
TOTAL XXXXXXXXXXXX 2094				\$60.00-	
03/19	03/19	7496656F000XVQGFK	PAYMENT - THANK YOU	60.00-	
WILLIAM BERG				TOTAL XXXXXXXXXXXX 2110	\$60.00
03/05	03/05	2420429EH0006KFM0	Microsoft G040583772 800-6427676 WA	60.00	
				MCC: 5045 MERCHANT ZIP: 98052	
SUSAN SHEA				TOTAL XXXXXXXXXXXX 2128	\$216.00
03/13	03/14	2413746ESHF28GF3H	USPS PO BOXES ONLINE 800-344-7779 DC	216.00	
				MCC: 9402 MERCHANT ZIP: 20260	
BRENT BINNALL				TOTAL XXXXXXXXXXXX 0215	\$1,547.91
03/15	03/17	2469216EV35S2WBY4	IN *CARBTROL CORPORATION 203-4704218 CT	1,547.91	
				MCC: 5046 MERCHANT ZIP: 06615	

Please detach bottom portion and submit with payment using enclosed envelope



Mountain West Bank
PO Box 2360
Omaha NE 68103-2360

BOTTLE BAY W AND S BL ACCT
PO BOX 304
SAGLE ID 83860-0304

Make Check
Payable to:

Visa
PO Box 17350
Denver CO 80217-7350

PAYMENT INFORMATION

Account number ending in	2934
Payment Due Date	April 22, 2024
New Balance	\$1,823.91
Minimum Payment Due	\$54.72
Past Due Amount	\$0.00

Amount Enclosed:

\$

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BOTTLE BAY RECREATIONAL WATER & SEWER DISTRICT Page 20
OPERATION REPORT – MARCH 2024 -

LAND APPLICATION - INFORMATION

7,454,000	Actual volume (gal.) of wastewater land applied in 2012.
7,891,000	Actual volume (gal.) of wastewater land applied in 2013.
7,100,000	Actual volume (gal.) of wastewater land applied in 2014.
6,201,000	Actual volume (gal.) of wastewater land applied in 2015.
5,569,000	Actual volume (gal.) of wastewater land applied in 2016.
7,787,000	Actual volume (gal.) of wastewater land applied in 2017.
4,904,000	Actual volume (gal.) of wastewater land applied in 2018.
3,688,000	Actual volume (gal.) of wastewater land applied in 2019.
5,844,000	Actual volume (gal.) of wastewater land applied in 2020.
4,906,000	Actual volume (gal.) of wastewater land applied in 2021.
4,879,000	Actual volume (gal.) of wastewater land applied in 2022.
6,122,000	Actual volume (gal.) of wastewater land applied in 2023.
18,385,416	Maximum target permitted volume (gal.) of wastewater available for land application in 2023.
April – Oct.	Growing season (GS) available for land application of wastewater.

2024 LAND APPLICATION LOADING ACTIVITY

OLD PERMIT PRIOR TO IRRIG. EXPANSION	MONTH	IWR*(W/NEW SB) TARGET LOADING	IWR*(W/NEW SB) CALCULATED LOADING	ACTUAL TOTAL LOADING
396,208	April	960,978	960,978	0
1,154,574	May	2,333,399	2,333,399	0
1,838,652	June	3,297,110	3,297,110	0
2,699,166	July	4,876,631	4,876,631	0
2,250,337	August	3,984,693	3,984,693	0
1,241,245	September	2,314,053	2,314,053	0
328,110	October	618,553	618,553	0
9,908,292	TOTALS	18,385,417	18,385,417	0

*Irrigation Water Requirement

COMPARATIVE INFLUENT FLOW DATA

See attached influent flow data summary chart.

LAGOON STATUS

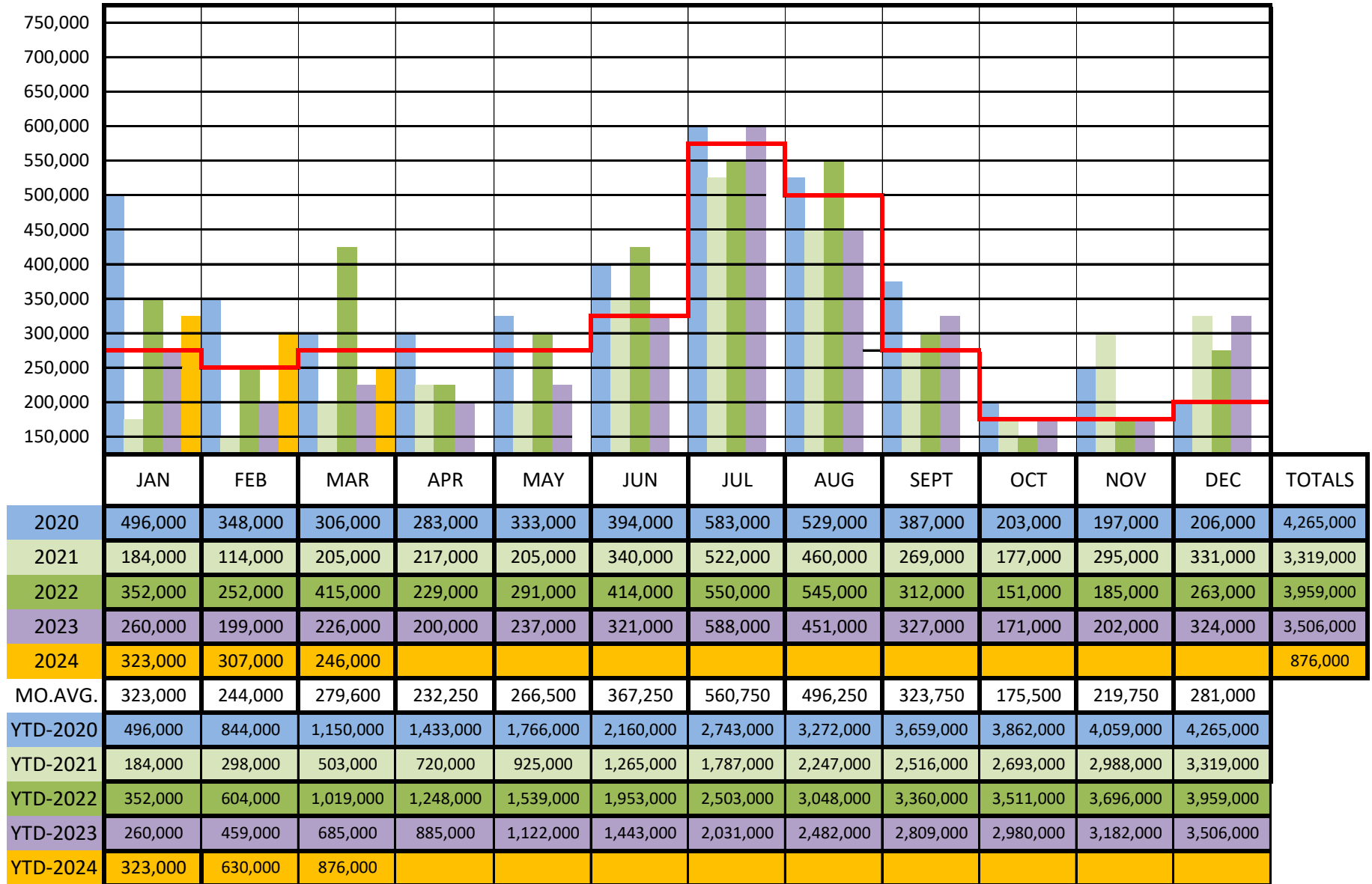
4,060,000 gallons =	Total <u>usable</u> storage volume in aeration lagoon.	5.36	1.3 MG
5,530,000 gallons =	Total <u>usable</u> storage volume in polishing lagoon.	7.73	2.2 MG
9,590,000 gallons =	TOTAL combined available storage volume	13.09	3.5 MG
1,100,000 gallons =	Estimated volume in aeration lagoon = approx.	27.1%	
1,300,000 gallons =	Estimated volume in polishing lagoon = approx.	23.5%	
7,100,000 gallons =	TOTAL estimated <u>available</u> storage volume	74.0%	

SUMMARY

- Lagoon storage volume appears to be sufficient to handle all influent, including precipitation, through the non-growing season (November through March).
- Land application area appears to be sufficient to handle estimated lagoon storage volume and influent from the growing season (April through October), including precipitation.

BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT

COMPARATIVE INFLUENT FLOW DATA



WATER SYSTEMS MANAGEMENT
67 WILD HORSE TRAIL
SANDPOINT, IDAHO 83864
DATE: 4/12/24

BBRWSD COLLECTIONS REPORT FOR SERVICES PROVIDED IN MARCH 2024:

COLLECTION SYSTEM

SERVICE CALLS

PUMP: 1

PLUMBING: 1

CONTROLS/ ELECTRICAL:

FLOAT: 1

TANK:

ORDER CONTROL DEVICES INSTALLED AT AIRVACS :

NEW CONSTRUCTION / INSTALLATION INSPECTIONS MANAGEMENT:

INSTALLATION INSPECTIONS :

ESCROW INSPECTIONS: 0

ISOLATIONS:

EEP:

MAIN LIFT STATION: 1

NEW 55 Gal. Activated Carbon Filter Order Control installed at LIFT STATION #1

ALARM: 2

OTHER:

AIRVACS CHECK CORRECT OPERATION (ON GOING)

ISOLATION VALVE INSTALL/ REPAIR / REPLACE:

MAIN LINE CONNECTIONS: (SEE CAPITAL IMPROVEMENTS PROJECTS)

CONTRACTOR / PROPERTY OWNER PROJECT MANAGEMENT:

TELE CONS: MULTIPLE

LOCATES: 2

I&I RESEARCH & MITIGATION: ON GOING

EXERCISE ISOLATION VALVES / AIRVAC VALVES: ON GOING

FACILITIES / EQUIPMENT MAINTENANCE: ON GOING

INVENTORY MANAGEMENT: ON GOING

PERMIT / SITE REVIEW :

POWER OUTAGE RESPONSE:

MAINTENANCE INSPECTIONS: 1

LOCATING SITES FOR MAIN LINE UPGRADE, CONTROL PANEL, TANK REPLACEMENT UPGRADE / REPLACEMENTS (SEE C. I. P. BELOW),

OWNER / CONTRACTOR CONSULTATIONS / SITE VISIT: (MULTIPLE, ON GOING)

MANAGERIAL / FILING ON GOING

CAPITAL IMPROVEMENT PROGRAM:

Planning for Main Line Connection Upgrades 2024 (10 TENTATIVELY SCHEDULED)

Locate MLC's on Bay Dr. E. Bottle Bay Rd. Bottle Bay Rd.

Planning for Pump Control Upgrades 2024

Locate Controls that need to be upgraded and determine method (10 TENTATIVELY SCHEDULED)

Locate / Planning for Tank Replacements 2024 (2 SCHEDULED)

determine Locations and methods

**SEPTIC PUMP
LEAVE ON**

! ATTENTION !

DO NOT TURN OFF POWER TO SEWER PUMP

For service questions contact
Bottle Bay Recreational
Water & Sewer District

208-265-4270

Operations by Water Systems Management

Note to Board

Fr: Bill Berg

April 13, 2024

Re: US Supreme Court ruling on social media posts

We had notice from our legal counsel, Susan Weeks, about the effect of a couple of Supreme Court cases decided recently. These cases are unlikely to have much affect on us as Board members, but it's worth taking note. Let me cut to the chase and give you an example. Say you post on your Facebook page that the Board is likely to deny Joe Dokes a sewer permit. Joe and his friends start harassing you. In response, you block Joe and his buddies from seeing your Facebook posts. The Court held that you can't block Joe because you are commenting on Sewer Board business and you have authority over granting or denying Joe's permit.

See, not likely something we Board members would do. But, **it's a reminder that we all should separate our personal online communications from Sewer District communications.** I'm hoping that everyone will eventually migrate to using their Sewer District email address instead of their personal email address for District-related communications. With a little effort you can have a District Outlook as well as your personal email on all of your devices.